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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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March 17, 2015

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker asked for additions to the agenda. Commissioner Nilsson will discuss the Domestic Violence meeting he attended on Tuesday, March 10, 2015 in Grafton and a request from an individual to use FEMA buyout property near Leroy.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the March 4, 2015 minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority minutes of February 3, 2015 were reviewed.

Pembina County Fair Board minutes of February 11, 2015, the 2014-2015 Fair operating budget and 2015 County Fair proposed schedule of events were reviewed.

Pembina County JDA minutes of January 14, 2015 were reviewed.

Commissioner Nilsson updated the Commission on the staff at the Domestic Violence and Abuse Center and discussed the compensation package for the staff. Commissioner Nilsson reported that the Board is very satisfied with the management of the Center.

Commissioner Nilsson reported that Rodney Dearing requested permission to use the FEMA buyout property in Leroy for a garden. The County must receive approval from FEMA prior to making a decision on the request. Auditor will send a letter to FEMA requesting permission to use this property as a garden and report back once a response is received.

Ryan Bialis, Pembina County State's Attorney, updated the Commission on the progress he is making on the complaints that were on his desk when he started. Mr. Bialis stated that the Sheriff's Department, Cavalier City Police Department

and State Troopers have been great to work with. Mr. Bialis informed the Commission that the position for Legal Assistant has not been filled and he will be advertising for an Administrative Assistant. Discussion followed on improvements Mr. Bialis will be making in the State's Attorney's office.

Jeanna Kujava, Public Health Administrator/Director of Nursing, presented the Commission with information on an internet based electronic health records program that she would like to implement in Pembina County. The surrounding counties within the Northeast Region Public Health Collaborative have already implemented this program. Ms. Kujava explained the funding sources and the benefits of implementing this program since it is an unbudgeted item for 2015. Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the additional funding needed to purchase this program for the Public Health office. Discussion followed. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Ms. Kujava informed the Commission that she is the Northeast Regional Public Health Collaborative Accreditation Coordinator and will be attending training in San Antonio, Texas the remainder of the week.

Liz Beck, IT/911/GIS Coordinator, thanked the Commission for approving the hire of additional staff for her office. Samantha Weeks has been a wonderful asset to her office. Ms. Beck updated the Commission on adding the Highway Department to the county network system, the St Thomas Quick Response and Fire Department page repeater installation, NextGen updates, and the Statewide Integrated Radio Network (SIRN 20/20).

Harold McConnell, Secretary/Treasurer, and Jeremy Seng, Chairman, for the Cavalier Airport Authority met to discuss the ½ mill levy reduction for the county airports. Mr. McConnell and Mr. Seng are asking why the mill levy was reduced and why the airport authorities were not notified of the reduction. Mr. McConnell explained that the mill levy funds are used to offset the airports share of any Federal Aid projects. These projects are planned 5 to 6 years in advance and they need to have proof that they have cost share dollars prior to the project being approved. Discussion followed on additional funding available to the airport. Commissioner Nilsson thanked Mr. McConnell and Mr. Seng for the information they presented. Mr. McConnell presented the Commission with a 2014 North Dakota State Aviation System Plan Executive Summary informational booklet. Chairman Walker stated that the Commission will take this information under consideration at budget time.

Bids were received from the following to furnish Pembina County with a rotary mower with a trade-in of a Rhino FR162:

Butler Machinery Company - \$7,811.00

Park River Implement LLC - \$7,950.00

Motion made by Hugh Ralston and seconded by Nick Rutherford to accept the bid of Park River Implement LLC. Discussion followed. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Commission and Troy Kittelson, Highway Supervisor, discussed spring load limits. Mr. Kittelson informed the Commission that spring weight limits went into effect on Monday, March 16, 2015. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the weight limits as presented. All voting in favor; motion carried.

Board reviewed the February financial statement. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the consent agenda, consisting of claims and the February financial statement, as presented. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 11:40AM.