

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

June 4, 2019

10:00 AM

Board of Pembina County Commissioners met at 10:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order. No additions to the agenda.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the May 21, 2019 minutes as presented. All voting in favor; motion carried.

Chairman Walker introduced Ted Preister, Executive Director, Red River Basin Commission. Mr. Preister gave a brief history of the Red River Basin Commission and presented handouts explaining active project locations and progress. The Basin Commission will be facilitating meetings for the Lower Pembina River Advisory Board regarding permanent solutions for flooding concerns along the border.

The Minimum Design Standards for Highways and Structures, adopted in May 2010, was reviewed. Commission will discuss with Devin Johnson, Highway Superintendent, during his scheduled time.

Commission reviewed pictures of Pembina County property in Neche City. The pictures of the home located on the property show the foundation is beginning to crumble. The home should be demolished for safety reasons. Commission will discuss with Devin Johnson, Highway Superintendent, during his scheduled time.

Commission was informed of the North Dakota County Commissioners Association's request for nominations for the Standing Committees. Commissioner Walker is interested in serving on the Audit Committee. Commissioner Walker's information will be sent to Reinhard Hauck, NDCCA President.

Memorandum of Agreements, for the administration of the Public Assistance (PA) Program, between Pembina County and the organized townships of Akra, Bathgate, Felson, Gardar, Neche and St Joseph were presented for signature. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize

the Chairman to sign the agreements as presented. All voting in favor; motion carried.

Liz Beck, IT/911/GIS Coordinator, updated the Commission on the State Interoperability Network (SIRN). It is a five year contract to complete SIRN, and the bid was awarded to Motorola for \$2.6M. Infrastructure will cost \$1.6M with the remaining \$1M for radio responders. At this time, the legislators have determined a reimbursement of \$1500.00/device will be allowed. There is funding from the legislators to begin this project. The first step to be completed will be the core units, one in Bismarck and one in Fargo. The next step is radio towers – upgrading the current towers and adding new towers for a total of 139 towers. The third step is for repeaters. There are 76 repeaters statewide, with 5 located in Pembina County. Liz received a grant a few years ago to replace the 4 outlying repeaters, therefore, Pembina County will not be purchasing new repeaters as parts are still available for the current repeaters. The next step is to purchase IP Dispatch consoles, utilizing 911 funds. The 911 budget is on target through 2025, even with the purchase of the IP dispatch consoles. There are three options to purchase consoles under the State bid, beginning at \$239,000.00. The cost to retain our current consoles and have them updated is approximately \$72,000.00, which is approximately 70% less than the State options. Motorola has confirmed the consoles are able to be updated. The 911 street signs should be replaced but Liz will not be making any large purchases to save money for the SIRN infrastructure, which is absolutely necessary. There is a transitional solution for agencies, such as Law Enforcement, EMS or Fire Departments, that need to update their radios prior to selecting ones that can be utilized for statewide operation. Stone's Mobile Radio will supply demo radios to Law Enforcement to be tested prior to purchasing.

Rebecca Flanders, Pembina County State's Attorney, unable to attend. Monica Brusseau, Victim Witness Advocate, present to answer any questions. Ms. Flanders provided information for an out of state training she is requesting permission to attend. The training, Prosecution and Investigating Sexual Assault and Related Violent Crimes, will be held in Minneapolis, MN from August 12 – 16, 2019. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the out of state travel for the above mentioned training. Discussion followed. All voting in favor; motion carried.

Bids to furnish Pembina County with a 48' trailer, with the option of a trade in of a 2004 Trail-Eze 48' trailer, were received from:

RDO Equipment - \$70,400.00

Butler Machinery - \$84,000.00

Motion made by Jim Benjaminson and seconded by Laverne Doyle to accept the bid from RDO Equipment for \$70,400.00. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Drainage permit received from Tisdale Farms LLP along County Road #11 in the SE¼ of Section 32 of Midland Township. The request is to clean out the ditch to the existing culvert elevations on the south side of County Road #11. The application has been signed by the landowner, the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the request as presented. All voting in favor; motion carried.

Devin notified the Commission that spring weight limits will be lifted tomorrow, Wednesday, June 5, 2019 at 7:00AM. Motion made by Jim Benjaminson and seconded by Hugh Ralston to lift the spring weight limits.

Devin presented the summer weight limits.

Part of the County Commissioners Proceedings as of June 4th, 2019.

SUMMER WEIGHT LIMITS FOR TRUCKS AND BUSES ON PEMBINA COUNTY HIGHWAYS.

WHEREAS, it is necessary that the Board of County Commissioners prescribe weight limits for Pembina County to protect asphalt surfaced highways,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pembina County that the following weight restrictions be imposed on all vehicles operating on County Highways:

State limits apply to the following Roads; No load shall exceed 105,500 lbs.

County Highway #1 State Hwy #32 to I-29
County Highway #2 from County Hwy #55 to State Hwy #5
County Highway #3 Cavalier County Line to I-29 to Bowsmont Spur
County Highway #4 Carlisle Road from US Hwy #81 to County Hwy #1
County Highway #7 Gardar
County Highway #9 Walhalla to County Hwy #12 at Leroy
County Highway #11 St Thomas to I-29
County Highway #12 from State Hwy #5 South to Walsh County Line
County Highway #44 Pittsburg south 4 miles to Hwy #66
County Highway #12 from State Hwy #5 North to County Hwy #55
County Highway #55 from Cavalier County line to I-29
County Highway #4 from Walsh County line to State Hwy #66

6 TONS PER AXLE WEIGHT RESTRICTIONS

Load restrictions set at 6 tons per axle, with no vehicle to exceed 60,000 lbs. on the following County roads:

County Highway #6 (Concrete Spur)

PENALTY FOR VIOLATION OF ANY OF THE AFOREMENTIONED WEIGHT LIMITS SHALL BE MADE IN ACCORDANCE TO CHAPTER 39-12 NDCC.

BE IT FURTHER RESOLVED that trucks in excess of 1 ton shall be limited to a 40 mile an hour speed limit on County roads. Drivers are to use caution when bringing vehicles to a stop and when starting.

BE IT FURTHER RESOLVED that such weight restrictions shall be in force as of June 5th, 2019 and during the period that there are erected and maintained at each of any highway or portion thereof affected by such restriction, signs designating the provision of this resolution.

Said resolution proposed by Jim Benjaminson, seconded by Hugh Ralston and upon a vote carried unanimously.

BY ORDER OF THE BOARD OF PEMBINA COUNTY COMMISSIONERS.

Dated this 4th day of June, 2019 at Cavalier, North Dakota.

/s/ Hetty Walker
Hetty Walker, Chairman
Board of County Commissioners

ATTEST /s/ Linda Schlittenhard
Linda Schlittenhard
County Auditor/Treasurer

Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the summer weight limits as presented. All voting in favor; motion carried.

Devin updated the Commission on the bridge by Ben Hannesson's. Devin presented the stream flow study and presented an option of a concrete box culvert to replace the bridge. No action taken at this time.

Commission discussed the Minimum Design Standards for Highways and Structures with Devin. Devin will visit with Bryon Fuchs at the ND Department of Transportation regarding the standards. Commission discussed the County property in Neche City. The Highway Department has boarded up the doors and windows to prevent entry to the building. Commission requested Devin have an asbestos determination completed prior to demolition and visit with John Jenson regarding disposal of the building.

Devin discussed the request to allow a clothing allowance for the Administrative Assistant. Motion made by Nick Rutherford and seconded by Laverne Doyle to allow an annual \$200.00 clothing allowance, effective for 2019, for the Highway Department Administrative Assistant, All voting in favor; motion carried.

Tanya Wieler, Human Resource Director, reviewed a Joint Powers Agreement between Walsh County and Pembina County to share the Veteran's Service Officer. Discussion followed on options. Commission requested Tanya advertise to see if there would be interest from a county individual to fill the part-time position prior to moving forward with the Joint Powers Agreement.

Tanya discussed a free tool offered for performance evaluations for all employees. A survey of 10 generic multiple choice questions, using survey monkey, would be sent to 5-7 individuals to receive their feedback on the performance of an employee. This would give a 360 evaluation of the performance of employees by their peers. No action taken at this time.

Commission reviewed the May payroll and claims. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the consent agenda as presented. All voting in favor; motion carried.

Motion by Nick Rutherford and seconded by Jim Benjaminson to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 1:00PM.