

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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June 4, 2013

10:00 AM

Board of Pembina County Commissioners met at 10:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Laverne Doyle, Hugh Ralston, Hetty Walker and Gary Nilsson.

Chairman Nilsson called the meeting to order. No additions to the agenda.

Request for a gaming site authorization, at Chizzy's, Inc. in Leroy, received from Bartlette Resler Post 62. Motion made by Hetty Walker and seconded by Hugh Ralston to approve the gaming site request as presented. All voting in favor; motion carried.

Request for a raffle permit received from Pembina County Historical Society. Motion made by Hetty Walker and seconded by Hugh Ralston to approve the request as presented. All voting in favor; motion carried.

Liz Beck, IT/911/GIS Coordinator, informed the Commission of the security training webinar ND ITD is allowing all employees to participate in. The webinar is available through the end of June. The technology update with the Everbridge emergency notification system, proved to be extremely efficient through the latest emergency situation. The wireless access point will be ordered and installed in the near future, which will allow visitor's access to wireless communications in the EOC. Microsoft has announced that it is ending their support for the XP operating system effective April 2014. This will mean several laptops and computers will need to be updated or replaced. Several licenses will need to be purchased to attain the required Windows 7 or Windows 8 operating systems.

Jon Markusen, Kadramas, Lee & Jackson, presented the engineering proposal for the structure replacement (Bridge No. 34-126-12.0) near Hamilton. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the engineering contract with Kadramas, Lee & Jackson for Project BRC-3427(052). Roll call vote; Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission discussed the weight limits on County Road 1, from State Highway 18 to Bathgate City. Commission will discuss the concerns with Troy Kittelson, prior to responding to Doug Olson.

Motion made by Hetty Walker and seconded by Laverne Doyle to approve the May 21, 2013 minutes as presented. All voting in favor; motion carried.

Commissioner Walker expressed concerns related to fines issued to individuals during the emergency situation.

Commission was presented with a resolution from the North Dakota Department of Transportation, awarding Parker Construction the contract for the bridge replacement 3 miles east and 2 miles north of Hamilton. Motion made by Hugh Ralston and seconded by Hetty Walker to authorize the Chairman to sign the resolution as presented. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission discussed the letter from Paul Battaglia, Velocitel, Inc. Velocitel, Inc is working on enhancements to its wireless communication facility, on 93rd St NE near Hamilton, and is checking to see if any additional permits are needed. They will be following the existing easement north to the leased area so no additional permits are required.

Tanya Wieler, Human Resource Director, presented the ad for the Veteran's Service Officer Position. Commission reviewed the ad and decided to offer the position as full time with benefits. Discussion followed on overtime compensation for exempt employees during the emergency situation. Motion made by Andy Adamson and seconded by Hugh Ralston to authorize overtime compensation to all exempt level employees during this emergency. Roll call vote; Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission was contacted regarding NRCS employees doing site inspections. NRCS employees will need to go around the Road Closed barricades to perform the site inspections. Motion made by Hugh Ralston and seconded by Hetty Walker to allow NRCS employees to travel around the road closed barricades, with caution, for site inspections. All voting in favor; motion carried.

Andrew Kirking, Emergency Manager, informed the Commission that his office is in the process of doing a preliminary damage assessment on the latest emergency event. Estimated damages reported to date are over \$600,000.00, which does not include all infrastructures in the county. Discussion followed on the damage done to the Walhalla City swimming pool and the log jam on the Pembina River.

Commission discussed investment interest rates. Motion made by Hugh Ralston and seconded by Hetty Walker to transfer the CD that is maturing into General Reserve. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Motion made by Hetty Walker and seconded by Laverne Doyle to approve the consent agenda of claims and May payroll as presented. All voting in favor; motion carried.

Kelly Cluchie, Maintenance, informed the Commission of the problems with the roof of the Courthouse. The roof is leaking in the State's Attorney's office and the jury room. Kelly is unable to make needed repairs due to the weather, but will look into what can be done once the roof dries.

Meeting adjourned.