

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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June 21, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker. Absent: Gary Nilsson

Chairperson Doyle called the meeting to order. Addition to the agenda is a culvert request.

Motion made by Hugh Ralston and seconded by Nick Rutherford to approve the June 7, 2016 minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority minutes of May 3, 2016 were reviewed.

Pembina County Water Board minutes of May 24 & 31, 2016 were reviewed.

Commission was informed of a request to purchase County property in the City of Neche, described as Lots 4-5, Block 32, OT, City of Neche (Parcel 32-1440000). Motion made by Hetty Walker and seconded by Hugh Ralston to approve the sale of the property. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Hetty Walker to authorize the Chairman to sign county deeds regarding the sale of county property to Pembina City. All voting in favor; motion carried.

Discussion was held on changing Courthouse hours to 8:00AM – 4:30PM year round. Currently the hours are 8:00AM - 5:00PM from Labor Day to Memorial Day and 8:00AM – 4:30PM from Memorial Day to Labor Day. No action taken at this time.

Commission teleconferenced with Craig Odenbach, Tim Fay and Dave Laschkewitsch, State Water Commission Bismarck office and Randy Gjestvang, State Water Commission Fargo office, to discuss the recent billing received for the Canadian Dike lawsuit. Ryan Bialas, Pembina County State's Attorney, was also present. Discussion followed on appropriations from the State Water Commission and Red River Joint Water Board. Further information must be gathered prior to State Water Commission meeting scheduled for July 6, 2016.

Liz Beck, IT/911/GIS Coordinator, and Kelly Cluchie, Maintenance, informed the Commission of issues with water coming into the communications room after an excessive rain. Kelly stated the area needs to be excavated to the pipe containing the communication cables to correct the issues. Kelly will contact a contractor.

Liz Beck, IT/911/GIS Coordinator updated the Commission on future equipment needs for 911. Liz presented a resolution to increase the existing Emergency Services Communications (911) Fee from \$1.00/month to \$1.50/month.

PEMBINA COUNTY, NORTH DAKOTA  
RESOLUTION TO INCREASE THE EXISTING  
EMERGENCY SERVICES COMMUNICATIONS (9-1-1) FEE

WHEREAS, the emergency services communication (9-1-1) system is critical to public safety in Pembina County; and

WHEREAS, the monthly fee on “assessed communications services” (telephone exchange access service, wireless service, active prepaid wireless service, and voice over internet protocol service) imposed pursuant to North Dakota Century Code 57-40.6 is essential to the operation and maintenance of the emergency services communication system (9-1-1); and

WHEREAS the current fee limited to \$1.00 per month per “communication connection” (telephone access line, wireless access line, unique voice over internet protocol service connection, or functional equivalent uniquely identifiable by a number, internet address, or other designation) was implemented by resolution of this board and approved on November 2, 2004 by the voters of Pembina County;

WHEREAS the revenue from the current fee is insufficient to adequately fund the maintenance and operations of the emergency services communications (9-1-1) system, it is proposed that the fee maximum be increased to \$1.50 per “assessed communication service” however the county commission could impose an amount less, but no more than that maximum; and

WHEREAS, North Dakota Century Code section 57-40.6-02 provides a process of imposing 9-1-1 fees by governing board resolution and approval of the voters.

THEREFORE, BE IT RESOLVED that the Pembina County Board of Commissioners proposes an increase of the existing monthly fee, and directs that the following measure be placed on the county ballot for the statewide primary election scheduled for November 8, 2016 and shall become effective January 1, 2017.

BE IT FURTHER RESOLVED, that the fee shall be collected by the “assessed communications service providers” and paid to the County within thirty (30) days after collection from the subscriber or customer unless the provider has fewer than ten subscribers or customers in a jurisdiction, in which case the provider may pay the proceeds quarterly. An assessed communications service provider may retain the actual costs of administration in collection of the fee, not to exceed five percent of the fee collected.

Dated this 21<sup>st</sup> day of June, 2016

Approved:

Attest:

\_\_\_\_\_  
Laverne Doyle, Pembina County  
Commission Chairman

\_\_\_\_\_  
Linda Schlittenhard, Pembina County Auditor

Motion made by Hugh Ralston and seconded by Hetty Walker to adopt the resolution as presented. Roll call vote: Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Chery Osowski, Red River Regional Council, and Zelda Hartje, Pembina County Historical Society, rescheduled for July 6, 2016.

Commission reviewed the May financial statement. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the consent agenda, consisting of claims and the May financial statement, as presented. All voting in favor; motion carried.

Culvert request received from Robert Olson, to replace an existing 24" culvert between the NE ¼ of Section 7 of North Midland Township. Request has been approved by two township supervisors, Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Nick Rutherford and seconded by Hugh Ralston to approve the request as presented. All voting in favor; motion carried.

Sheriff Terry Meidinger introduced Deputy Dustin Wadholm. Dustin began his duties with the County in October 2015. Sheriff Meidinger updated the Commission on Sheriff vehicles.

LuAnn Kemp, Water Board Secretary, answered questions regarding the turnaround time on reimbursements from the State Water Commission and Red River Joint Water Board for the Canadian Dike lawsuit. Ryan Bialas, State's Attorney, also present. Currently reimbursement requests are submitted every six months. Commission requested LuAnn submit them as billings are paid or quarterly.

Chairman Doyle adjourned the meeting at 12:15PM.