

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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June 20, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commission Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford and Hugh Ralston. Hetty Walker absent.

Chairperson Rutherford called the meeting to order.

Motion made by Laverne Doyle and seconded by James Benjaminson to approve the June 1, 2017 special meeting minutes as presented. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the June 6, 2017 meeting minutes as presented. All voting in favor; motion carried.

In compliance with Policy 408 of the Pembina County Employee Manual (disclosure of outside employment circumstances or situations), Commission confirmed notification regarding county employee Samantha Diemert's election to the North Border School Board on June 13, 2017.

Pembina County Housing Authority Board minutes of May 2, 2017 were reviewed.

The 2016 Red River Regional Council annual report was reviewed.

The 2016 Pembina County Job Development Authority annual report was reviewed.

Request received from Chizzy's to transfer their liquor license to the Leroy Hall on Saturday, June 24, 2017, from 9:00 PM to 1:00 AM. Motion made by Hugh Ralston and seconded by James Benjaminson to approve the transfer. All voting in favor; motion carried.

Request for a gaming site authorization, at Chizzy's in Leroy, received from Bartlette-Resler Post 62. Motion made by James Benjaminson and seconded by

Laverne Doyle to approve the gaming site request as presented. All voting in favor; motion carried.

Commission was presented with a new Capital Asset Policy the State Auditors would like adopted by Pembina County. After reviewing the policy, a motion was made by Hugh Ralston and seconded by James Benjaminson to approve the Capital Asset Policy as presented. All voting in favor; motion carried.

Rebecca Flanders, Pembina County States Attorney, presented a resolution for imposition of victim fees in all cases involving crimes which have imprisonment as a possible consequence pursuant to NDCC 27-01-10 as amended by HB 1003 to help fund improvements to the Statewide Automated Victim Information and Notification (SAVIN) program. Ms. Flanders indicated that more information regarding this resolution and the fee amount will be presented at this week's states attorneys conference. Decision to table this matter until the next commission meeting.

The Water Board updated the Commission on the training its members are going to in July which will include the new rules regarding drain tile, the current rain situation in the county, and related matters.

Commission reviewed claims and May 2017 financial statement. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the consent agenda, consisting of claims and May 2017 financial statement, as presented. All voting in favor; motion carried.

Sheriff Terry Meidinger presented the Commission with the Prison Rape Elimination Act Certificate of Compliance awarded to the Pembina County Jail. An inspection is conducted every three years, and the jail was found to be in compliance with all standards; certification in effect until June 13, 2020. A new jailer, Billie White, has been hired by the Sheriff's Department, employment commencing July 1, 2017.

Delores Kemp met with the Commission to request that they be the grand marshals for the parade at the Pembina County Historical Society Pioneer Machinery Show on September 10, 2017. Commissioners agreed to serve as grand marshals.

Devin Johnson, Highway Superintendent, presented a culvert request received from Cavalier Township to replace two culverts in bad shape located in the NE¹/₄ of Section 31 of Cavalier Township. The application has been signed by two township supervisors and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the request. All voting in favor; motion carried.

The Commission and Highway Superintendent Johnson also discussed storm debris clean-up in the county, and inspection and options concerning county-owned property located in the City of Walhalla (Parcel 35-1120000).

The next regular meeting of the Pembina County Board of County Commissioners will be held on Thursday, July 6, 2017, at 9:00 AM, as the first Tuesday of the month falls on the 4th of July holiday.

Motion made by Laverne Doyle and seconded by James Benjaminson to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:56 AM.