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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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June 19, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Chairman Benjaminson called the meeting to order. A culvert request was added to the agenda.

Motion made by Nick Rutherford and seconded by Laverne Doyle to approve the June 5, 2018 minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of April 6, 2018 were reviewed.

Casey Anderson, Assistant Chief, Wildlife Division, of the North Dakota Game and Fish Department, notified the Commission their Department was contacted by a Pembina County resident intending to donate 160 acres of land to be used as a wildlife management area. The legal description is as follows: Government Lots 3 & 4 and the S $\frac{1}{2}$ SW $\frac{1}{4}$ of Section 27, Township 164, Range 53. The Department intends to accept the donation. The property has a WRP easement on a good portion of its acres, the rest is expired CRP. The Department pays full in-lieu of taxes on all property it owns or leases.

Motion made by Laverne Doyle and second by Hugh Ralston to authorize the Chairman to sign the professional services agreement between Pembina County and Computer Professionals Unlimited Inc. as presented. All voting in favor; motion carried.

The Court Services Contract for the transfer of municipal cases and transfer of cases for jury trial was reviewed. Motion made by Hetty Walker and seconded by Hugh Ralston to authorize the Chairman to sign the contract as presented. All voting in favor; motion carried.

Commissioner Walker updated the Commission on the Water Tour of the Devils Lake Basin she attended.

Liz Beck, 911/IT/GIS Coordinator, updated the Commission on the dispatch remodel project that was recently completed. Minn-Kota consolidated the disparate recording systems with additional cameras, updated cameras, and the dispatch intercom system, using the existing lines. Future projects include an upgrade to the 911 phone system, with the goal being interoperability with neighboring counties, and new dispatch radio consoles. Also reviewed were SIREN 20/20 and FirstNet.

Commissioner Benjaminson requested clarification on the letter from the ND Department of Emergency Services regarding the State Radio fee structure for 911 and Law Enforcement Teletype System (LETS). There will be an increase of \$0.38 for 911 services and full LETS fee will decrease from \$714.50 to \$709.94, beginning in July 2019. State Radio costs for 911 have increased to reflect documented operational costs based on Computer Aided Dispatch data. The decrease in LETS fee is due to decrease cost for the services and support that apply to the terminals. The information was supplied for budgeting purposes.

A public hearing was held at 10:00 AM, as required in NDCC 61-16.1-09, on the proposed Snagging and Clearing project on the Tongue River in Pembina County. Those in attendance include Pembina County Water Board members Jerry Juhl, Chuck Thacker, Randall Emanuelson and Rick Kendall, LuAnn Kemp, Water Board Secretary, Rob Fleming, Water Board Attorney, Zach Hermann, Houston Engineering, and interested landowners Kevin Brown, Kelly Brown, Robert D. Vivatson, Charlie Morrison, Jon Kippen, Bill Gunderson, Paul A. Schwartz, Paul Gunderson, Donald Kemp, Mark Morrison, Devin Johnson, Gary W. Sharp, Scott Gunderson, Allen J. Anderson, Troy DeMars, Mark Ramsay, Bill Kemp and Patrick Mahar. Several landowners spoke in favor of the proposed project with no opposition noted. Discussion followed on the Tongue River Watershed area and assessment amounts. A motion was made by Laverne Doyle, seconded by Hugh Ralston to establish the Snagging and Clearing project and approve the assessment for the 2018 tax year. Roll call vote: Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Jeanna Kujava, Public Health Director, and Javin Bedard, Environmental Health Specialist for the Northeast Region, gave a brief update on a proposed septic system ordinance. The Pembina County Board of Health reviewed the proposed ordinance at a meeting earlier today and are considering adopting the design standards. This will allow uniformity in septic regulations across the state and ensure new or reconstructed septic systems will be installed properly and are working properly. There will be an educational meeting for the public sometime in late July to review the ordinance.

Jeanna discussed the Public Health Preparedness and Readiness program. During the recent power outage it was discovered that not all required equipment was connected to the generator. Jeanna is requesting permission to bring an electrician in to determine what is connected to the generator and determine

how many additional items could be added to the generator. Jeanna also requested to have a connection added in the Public Health office for the PolyCom, which is a direct link to the North Dakota Department of Health during emergencies. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize Jeanna to have an electrician determine what is currently connected to the generator and the capabilities of the generator. Discussion followed on purchasing a new generator that could handle the entire Courthouse. All voting in favor; motion carried.

Kyle Gagner, Bill Crosby, Rachel Morrison, Jeanna Kujava, and Mike Duerre, Cavalandic Trail Association members, discussed the notice of acceptance letter they received from the North Dakota Department of Transportation regarding the Transportation Alternatives grant award. Construction would not begin until 2019. A letter from the Commission accepting the grant award must be sent to the ND Department of Transportation. Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the letter of acceptance to the North Dakota Department of Transportation. All voting in favor; motion carried.

Commission reviewed the May financial statement and claims. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the consent agenda as presented. All voting in favor; motion carried.

Commission was informed the North Border School District also received a notice of acceptance letter from the North Dakota Department of Transportation regarding the Transportation Alternatives grant award. Mr. Stremick requested a letter from the Commission accepting the grant award to forward to the ND Department of Transportation. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the letter of acceptance to the North Dakota Department of Transportation. All voting in favor; motion carried.

Cheryl Osowski, Special Project Coordinator for Red River Regional Council, and Zelda Hartje, Pembina County Historical Society, presented the 2018-2019 grant award contracts for the Pembina County Historic Preservation Commission and Administrative contracts with Red River Regional Council for approval and signature. The grant awarded \$9,856.00 to the Society with the organizations costs being \$6,750.00 for a total of \$16,426.00 for the project. Motion made by Laverne Doyle and seconded by Hetty Walker to authorize the Chairman to sign the contracts as presented. All voting in favor; motion carried.

Zelda invited the Commission to the dedication of the Dease-Martineau property, on Sunday, August 12, 2018 at 2:00PM. The property was added to the State Historic Registry in 2017.

Culvert request received from Joey Safranski to add a 30" X 100' culvert for an additional approach into Midway Seed, in the NE¼ of Section 12 in North Cavalier Township. Application was approved by two township officers, the Water

Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, presented a quote for a 2000 Model K Entnyre Chipsreader. Commission requested Devin take a look at the equipment and report back.

Motion made by Hetty Walker and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 12:50PM.