

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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June 19, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Corene Vaughn, Gary Nilsson, Hugh Ralston, and Hetty Walker.

Chairman Adamson called the meeting to order.

Motion made by Hetty Walker and seconded by Gary Nilsson to approve the Board of Equalization minutes of June 4, 2012 and the June 5, 2012 meeting minutes as presented. All voting in favor; motion carried.

Jill Denault, Social Service Director, presented a Hay Group study, related to increases in the State minimums, for the Social Service Department. Discussion followed.

Pembina County Housing Authority minutes were reviewed.

Board received the Funding Agreement for Clerk of District Court Services from the ND Supreme Court. Agreement is for reimbursement in the amount of \$9,351.00 per month from July 1, 2013 through June 30, 2015. Reimbursement is based on 1.58 FTEs and reviewed every two years.. Motion made by Gary Nilsson and second by Hetty Walker to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Commission was presented with Summary reports for the Primary Election. Discussion followed on the Canvassing Board findings.

Commission discussed Courthouse summer hours which are set for 8:00AM – 4:30AM with a half hour lunch. Any deviation from this schedule should be discussed with and approved by the Human Resource Director.

Commission was updated on a Fire Safety Inspection done by Deputy State Fire Marshal, Bruce Langerud. The availability of grants to update the needed changes will be looked into.

Pembina County Water Resource District thanked the Commission for the new entry door, the alarm system and paint to refresh the entry hall. Also discussed was the Renwick Dam detour road, O'Hara Bridge and DeFoe Bridge.

Commission reviewed the May financial statement. Motion made by Corene Vaughn and seconded by Hetty Walker to accept the consent agenda of claims and May financial statement as presented. All voting in favor; motion carried.

Application for abatement on properties described as NE $\frac{1}{4}$ and E $\frac{1}{2}$ NW $\frac{1}{4}$ of Section 07, Township 160, Range 50, Parcel 15-0080000 and Parcel 15-0090000, SE $\frac{1}{4}$ and SW $\frac{1}{4}$ of Section 20, Township 161, Range 51 – Parcel 13-1220000 and 13-1230000, SW $\frac{1}{4}$ of Section 21, Township 161, Range 51 – Parcel 13-1270000, SE $\frac{1}{4}$ & SW $\frac{1}{4}$ of Section 28, Township 162, Range 51 – Parcel 13-3110000 & 13-3130000 and NE $\frac{1}{4}$ of Section 33, Township 163, Range 52 – Parcel 20-3380000. Requesting a reduction of the drain tax since the property is now in EWP and WRP. Lincoln Township denied this abatement request. Julie Doyle, Tax Director, stated that these are the first abatement requests filed in regards to drain special assessments so she has requested an opinion from the State's Attorney's office. Motion made by Hugh Ralston and seconded by Hetty Walker to table the application, to allow time for response from the State's Attorney and State Tax Office. All voting in favor; motion carried.

Application for a 5 year new business project property tax exemption on property described as Pt E $\frac{1}{2}$ SW $\frac{1}{4}$ of Section 7, Township 159, Range 54, Parcel 09-0280010. A five year tax exemption and 5 year payment in lieu of taxes schedule is requested. Discussion followed. Motion made by Corene Vaughn and seconded by Hetty Walker to approve the application as presented. All voting in favor; motion carried.

Justin Robinson, Icelandic State Park, and Brad Pozarnsky, Field Manager, discussed maintenance of the bike path. Troy Kittelson, Highway Supervisor, also present. Also discussed was the Renwick Dam detour road in Akra Township. Mr. Robinson contacted the State regarding a schedule for the completion of the project, which could be another three years. Requesting help from the County to maintain the two mile detour road. County will help in-kind.

Katherine Lunde, Red River Regional, presented the Commemorative Plaque for the 100th Anniversary Celebration. A Committee meeting, to discuss the 100th Anniversary Celebration, is set for Tuesday, June 26, 2012 at 10:00AM.

Brian Erovick, Pembina County Sheriff, informed the Commission of the Pembina City Council meeting he attended. Pembina City is interested in hiring an officer for the City and would like to have him in place by the first of 2013. Sheriff Erovick will present a contract to the City for approval.

With no further business, Chairman Adamson adjourned the meeting.