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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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July 21, 2020

8:30 AM

Board of Pembina County Commissioners met at 8:30 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Ralston called the meeting to order. Culvert requests and drainage permit requests will be added to the agenda.

Motion made by Hetty Walker and seconded by Nick Rutherford to approve the July 7, 2020 minutes as presented. All voting in favor; motion carried.

Culvert requests received from Alvin Hoselton to install a 24" x 60' culvert along County Road #4, in the NW $\frac{1}{4}$ of Section 25 and install a 24" x 60' culvert along County Road #4 in the SW $\frac{1}{4}$ of Section 25 of South Midland Township, for access to his fields. The application has been signed by two township officers and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the request as presented. All voting in favor; motion carried.

Culvert requests received from Donald Emerson, Joliette Township Supervisor, to replace two 30" x 60' culverts with one 48" x 60' culvert in the SE $\frac{1}{4}$ of Section 16 and to install a 36" x 60' culvert in the NE $\frac{1}{4}$ of Section 16, going under old Highway 81, of North Joliette Township. The application has been signed by two township officers and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Jim Benjaminson and seconded by Hetty Walker to approve the request as presented. All voting in favor; motion carried.

Drainage permit received from Estad Farm Corporation to lower the elevation of the existing culvert by 6" (may require replacement of a new culvert) and clean the silt from the ditch to grade along the west side of County Road #12 in Section 21 and Section 28 of Park Township. The permit has been approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the Chairman to sign the permits as presented. All voting in favor; motion carried.

Drainage permit received from Robert W. Vivatson to clean the ditch to grade, put extensions on the culverts and move the south approach 200' south to

accommodate field lines along the east side of County Road #12 in Section 12 and Section 13 of Advance Township. The permit has been approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the Chairman to sign the permit as presented. All voting in favor; motion carried.

Pembina County JDA minutes from March 11, 2020 and April 30, 2020 were reviewed.

Request to purchase property described as W ½ Lot 1, Block 1, Jenson's Addition, City of Neche (Parcel 32-2210010). Motion made by Laverne Doyle and seconded by Hetty Walker to approve the sale of said property. All voting in favor; motion carried.

Auditor presented a claim voucher for the flooring installation in the Water Board office. The Water Board paid for the flooring and installation and are requesting a cost share from the county. Motion made by Nick Rutherford and seconded by Hetty Walker to reimburse the Water Board \$1,800.00 for the installation of the flooring. All voting in favor; motion carried.

Commission reviewed the June financial statement and claims. Motion made by Hetty Walker and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

The Water Board presented their proposed 2021 budget for review. Ms. Kemp reviewed each line item and the drain budget. The Water Board approved their preliminary budget this morning.

A public hearing was held at 10:00 AM, as required in NDCC 61-16.1-09, on the proposed Snagging and Clearing project on the Tongue River in Pembina County. Those in attendance include Pembina County Water Board members Chuck Thacker, Randall Emanuelson, Ted Juhl, Vice Chair Don Kemp, LuAnn Kemp, Water Board Secretary and Robert Fleming, Water Board Attorney. Absent: Rick Kendall, Chairman. Zach Hermann, Houston Engineering, also present. Zach presented a handout with pictures of the project to date and a map showing the area that is planned to be completed this year, depending on funding availability. The Water Board will be on the August agenda with the North Dakota State Water Commission to see if cost share funding will be available for the 2020-2021 project year. If approved for the cost share it could be possible to clean the Tongue River through Cavalier City. Discussion followed on the assessment amounts, which are expected to remain the same as last year. A motion was made by Nick Rutherford and seconded by Hetty Walker to establish the Snagging and Clearing project and approve the assessment for the 2020 tax year. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hetty Walker - yes. Motion carried.

Zach updated the Commission on the Tongue River Cut-off project and the work completed on Renwick Dam, Herzog Dam and Goschke Dam. They have retrofitted the dams with safer catwalks and are getting plans together for the same type of project on Wieler Dam.

Commission received an application for a two year New Single Family Residence exemption, according to NDCC 57-02-08(35), on property described as Pt SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 7-Township 161-Range 54, Parcel 06-0760000 in Cavalier Township. The exemption allows up to \$150,000.00 off the true and full value of the residence for two years. Cavalier Township passed a resolution approving the exemption. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the tax exemption for tax years 2021 and 2022. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hetty Walker - yes. Motion carried.

Commission received an application for a 5 year exemption for Improvement to Residential Building, according to NDCC 57-02.2, on property described as Part of SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 8–Township-161-Range – 54 of Cavalier Township, Parcel 06-1050100. The application indicates a \$250,000.00 improvement to the structure. Cavalier Township approved a 5 year exemption on the improvements. Motion made by Laverne Doyle and seconded by Jim Benjaminson to grant a five year exemption for improvement to a residential building for tax years 2021-2025. Roll call: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hetty Walker – yes. Motion carried.

Motion made by Nick Rutherford and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:20 AM.