

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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July 19, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order. Commissioner Nilsson added discussion on the annual Domestic Violence meeting to the agenda.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the July 6, 2016 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority minutes of June 2, 2016 were reviewed. Commission requested the Auditor contact Mr. Cummings and have him attend all future Housing Authority meetings as the Commission appointed Board member.

Commission discussed the Snapshot Audit Agreement, regarding potential savings on telecommunications, from SpyGlass, LLC. Auditor contacted other entities that have worked with the company and they were satisfied with the results received from the audit. The savings ranged from \$200.00 to \$450.00 per month. Motion made by Nick Rutherford and seconded by Gary Nilsson to authorize the Auditor to sign the contract as presented.

Request received to gift 160 hours of sick leave to Kallie Christenson. Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the request. All voting in favor; motion carried.

Commission was presented with the letter of resignation from Dr. Sumra as County Coroner. Motion made by Gary Nilsson and seconded by Nick Rutherford to appoint Tom Askew as County Coroner. Auditor will send the Oath to Mr. Askew for acceptance and signature.

Commissioner Nilsson reported on the annual Board meeting he attended for Domestic Violence. The organization is doing well financially under the current Director, Cassi Bernier. Updates followed on the 2017 budget.

Julie Doyle, Tax Director, representing Jerry & Karen Dumas, present for abatement hearing. The application is for abatement on property described as S½ Lots 1 & 2, Block 2, City of Walhalla; Parcel 35-3070000. Since the structure was removed from the property prior to 2011, they are requesting to have the building value removed and refund the building taxes for 2014 and 2015. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the application as presented. Discussion followed. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission reviewed the June financial statement. Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the consent agenda, consisting of claims and the June financial statement, as presented. All voting in favor; motion carried.

Liz Beck, 911/IT/GIS Coordinator, informed the Commission of the broken bracket on the tower behind the Law Enforcement Center. Liz received a quote of \$2,142.00 to repair the tower. Commission agreed that it is necessary to have the repairs complete prior to winter and requested a thorough inspection be done on the tower at the time of repair.

Motion made by Hugh Ralston and seconded by Nick Rutherford to approve the Disaster Declaration Resolution as follows:

WHEREAS, the County of Pembina did suffer an emergency caused by nature on 6/18/2016 from excessive rain: and

WHEREAS, excessive rainwater did breach the underground containment and did threaten to cause extensive damage to the communications room containing the 911 radio communications and network equipment; and

WHEREAS, the cost of repair, replacement and cleanup of damaged property would be in excess of available county resources.

NOW, THEREFORE, BE IT RESOLVED that the Pembina County Commission declares an emergency and orders the activation and utilization of the Pembina County Local Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures to limit the hardships and impact of this emergency upon the citizens of Pembina County.

DATED at Cavalier, North Dakota, this 19th day of July, 2016

Laverne Doyle

Pembina County Commission Chair

Liz updated the Commission on the repair of the underground pipe which holds the 911 equipment cables. Liz expressed her appreciation of Kelly Cluchie for all of his work coordinating the project and monitoring it to completion.

Commission discussed Canadian Dike lawsuit billings.

Auditor/Treasurer, Linda Schlittenhard, presented the Commission with a report on the investment interest account. A total of \$22,970.76 is available in the fund. Motion made by Gary Nilsson and seconded by Nick Rutherford to distribute the entire \$22,970.76 investment earnings to General Reserve. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Motion made by Gary Nilsson and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:45AM.