

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

January 3, 2018

9:00 AM

Board of Pembina County Commissioners met in regular session at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Linda Schlittenhard, Auditor/Treasurer, called the meeting to order and called for nominations for the 2018 Chairperson. Laverne Doyle nominated Jim Benjaminson as chairperson, seconded by Hugh Ralston. All voting in favor; motion carried.

Nominations called for Vice Chairperson. Laverne Doyle nominated Hetty Walker as Vice Chairperson for 2018, seconded by Jim Benjaminson. All voting in favor; motion carried.

The meeting was turned over to Chairperson Benjaminson.

Commission expressed their thanks to Commissioner Rutherford for all of his work over the past year. Chairperson Benjaminson called the meeting to order.

Auditor/Treasurer, Linda Schlittenhard, presented the Pledge of Assets and List of Depositors of Pembina County funds. Motion to approve the Pledge of Assets and Depositors made by Nick Rutherford and second by Laverne Doyle. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the December 19, 2017 minutes as presented. All voting in favor; motion carried.

Commission was presented the 2018 Fire Sprinkler Inspection Contract, for the Law Enforcement Center, with Dakota Fire Protection. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the chairman to sign the contract as presented. All voting in favor; motion carried.

Commission reviewed the list of Board appointments. There are five Oaths that remain to be returned. Auditor has contacted these individuals and they are interested in remaining on the Boards and will return their Oaths shortly.

Request from the City of Walhalla to purchase property described as Lot 39, Block 85, 1st SW Add, City of Walhalla (Parcel 35-4960010) and property described as Lot 40, Block 85, 1st SW Add, City of Walhalla (Parcel 35-4970000) for \$1.00 for each parcel. Motion made by Hugh Ralston and seconded by Hetty Walker to authorize the sale of the above described property for \$1.00 each parcel to the City of Walhalla. All voting in favor; motion carried.

Request to gift 8 hours of sick leave received from Dustin Wadholm. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the request as presented. All voting in favor; motion carried.

Commission reviewed the list of accounts receivable for year-end 2017. Auditor informed the Commission that several of the outstanding amounts were paid with the year-end claims batch. This lowered the Account Receivables from \$51,693.49 to \$8,635.88.

Commission reviewed the claims and December payroll. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the consent agenda, consisting of year-end and current claims and the December payroll. All voting in favor; motion carried.

Kim Ruliffson, NDSU Eastern ND District Director, discussed the NDSU Extension budget cuts set by the State. The current funding model has the State (NDSU) covering 50% of salary for all agents and all fringe benefits, and the County covering 50% of each agent's salary and 100% of the operating costs. Under the proposed policy the County would be liable for 40% of each agent's total compensation and 100% of the operating costs. For Pembina County, the difference would amount to an increase of \$10,327.00 for 2019 and any additional costs for applicable raises as of July 1, 2019. The State Board of Agriculture and Research Education (SBARE) will meet on January 12, 2018 to continue discussions on the proposed changes. If implemented, this proposed change would require a mill levy increase to fund Extension. The Commission would like to put the decision to the vote of the people at the June Primary election.

Kyle Gagner, Bill Crosby, and Rachel Morrison, Cavalier City Chamber Board members, Katie Werner, Cavalier City Auditor, Robert Fleming, Cavalier City Attorney, Jeanna Kujava, Pembina County Public Health, Mike Duerre, ND Parks and Recreation, and Devin Johnson, Pembina County Highway Superintendent, met with the Commission to discuss a Memorandum of Understanding (MOU) between the City of Cavalier, Pembina County and the ND Parks and Recreation Department. The purpose of the MOU is to facilitate a maintenance agreement

for the bike path located between the City of Cavalier and Icelandic State Park. Bill Crosby stated the Memorandum is simply a "gentleman's agreement" between the three entities and there will be no dollar responsibility to County taxpayers. Rob Fleming, Cavalier City Attorney, feels some of the language needs to be clarified prior to the City of Cavalier signing the MOU. Motion made by Nick Rutherford to discuss with the Pembina County State's Attorney prior to making a decision. Second by Laverne Doyle. All voting in favor; motion carried. The group will return to the January 17th meeting for a decision.

Motion made by Hugh Ralston and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:15AM.