

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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January 18, 2011

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Corene Vaughn, Gary Nilsson, and Hugh Ralston. Absent were Hetty Walker and Andy Adamson who are attending the Red River Basin Conference in Fargo.

Chairman Vaughn called the meeting to order.

Minutes of the previous meeting of January 4, 2011 approved upon motion of Gary Nilsson and seconded by Hugh Ralston. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hugh Ralston to correct the December 21, 2010 minutes regarding the dishwasher bid received from Humble's Heating and A/C. Bid of \$1,350.00 was for a commercial grade dishwasher. Bid should have read \$829.00 installed for a non-commercial dishwasher. All voting in favor of the correction to the minutes; motion carried.

Pembina County Fair Board minutes reviewed as presented.

Pembina County Housing Authority minutes reviewed as presented.

Pembina County Job Development minutes reviewed as presented.

Department head meeting minutes reviewed as presented.

Commission reviewed the application for a raffle permit submitted by Pembina County Mayville State Alumni. Raffle permit granted to Pembina County Mayville State Alumni upon motion of Gary Nilsson and second by Hugh Ralston. All voting in favor; motion carried.

Rich Margerum requested permission to clean approximately ¼ mile of ditch along the north side of County Road 55 located in the SW 1/4 of Section 6, Township 163N, Range 51W, Pembina Township. Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the ditch maintenance variance. Commission requested that Mr. Margerum contact Troy Kittelson, Highway Supervisor, regarding the variance. All voting in favor; motion carried.

Request to gift 40 hours of sick leave to Diane Anthony made by Linda Schlittenhard. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the request. All voting in favor; motion carried.

Board appointments were discussed. Kathy Johnson regretfully notified the Commission that she would not be able to accept the appointment to the Pembina County Job Development Board.

Lesley Lubenow and Helen Volk-Schill, Pembina County Extension Agents, met with the Commission for a quarterly update. Ms. Schill handed out the 2010 Annual Highlights booklet from North Dakota State University. The archery program run by Ms. Schill at local schools was discussed. Ms. Schill would like to start a county wide archery club so the participants can compete in a statewide competition. Ms. Lubenow updated the Commission on the Beef Quality Assurance meeting she held in December 2010. Six beef producers attended the meeting with four producers becoming BQA producers. Ms. Lubenow will be holding future beef producers and tile drainage meetings.

Water Resource Board met with Commission. Commission reviewed the 2010 report on disbursements in relation to budgeted amount. Motion made by Gary Nilsson and seconded by Hugh Ralston to amend the 2010 budget by \$44,469.09. Roll call vote: Gary Nilsson - yes; Corene Vaughn - yes ; Hugh Ralston - yes. All voting in favor; motion carried. Water Board updated the Commission on the progress of the Renwick Rehabilitation project and the Canadian Dike Lawsuit.

Kelly Cluchie, Maintenance, met with the Commission to update them on the findings of the Marvin Window representative.

Julie Doyle, Tax Director, unable to meet with the Commission. Auditor, Linda Schlittenhard, informed the Commission that the valuations for agricultural properties must increase by 1% for 2011 to be within the accepted tolerance set by the State. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the increase as presented. Roll call vote: Gary Nilsson - yes; Corene Vaughn - yes; Hugh Ralston - yes. Motion carried.

Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the ND Department of Transportation Maintenance Certification as presented. All voting in favor; motion carried.

Chairman Vaughn presented the Commission with a listing of proposed activities for the Pembina County Commissioners to undertake in 2011.

Commission held a conference call with Kerry Peuser and Ralph Miller regarding the window project.

Meeting adjourned.