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## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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January 17, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Motion made by Laverne Doyle and seconded by Hetty Walker to approve the January 3, 2018 minutes as presented. All voting in favor; motion carried.

Pembina County JDA minutes of November 8, 2017 were reviewed.

Board reviewed the 2017 budgets to actual. Motion made by Laverne Doyle and seconded by Nick Rutherford to amend the following county budgets. Revenues are available to cover all amendments.

Insurance Reserve	\$ 114,139.03
E-911	\$ 23,628.82
County Nurse	\$ 29,941.87
Publishing	\$ 432.72
Unemployment	\$ 398.21
Miscellaneous	\$ 12,036.65
Errors & Corrections	\$ 6,766.07
Township Road	\$ 41,103.48
Job Development	\$ 62,340.70
Document Preservation	\$ 16,781.19
Co Nurse Special Trust	\$ 5,961.97
HazMat	\$ 2,719.94
Homeland Security	\$ 508.20
County Agent Special Trust	\$ 8,688.69
Drains	\$ 173,670.67

Roll call vote: Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes, Hetty Walker - yes. Motion carried.

Curtis Christenson and Ted Juhl discussed concerns with a proposed extension of Drain #66. The proposal is to add an additional 6400 acres drainage area to Drain #66, but there is no outlet for the water in the existing drain. Curtis and Ted would like to have the proposed extension halted until there is an outlet installed.

Request for a raffle permit received from St Joseph's Preservation Society. Motion made by Hetty Walker and seconded by Hugh Ralston to approve the request. All voting in favor; motion carried.

Commission reviewed the list of Board appointments. There are only two Oaths remaining to be returned.

Pembina County Fair Board minutes of December 13, 2017 were reviewed.

Devin Johnson, Highway Superintendent, presented an Engineering agreement with Kadramas, Lee & Jackson, for Project SC-3410(058) PCN 21766, to gather boring information, prepare a geotechnical report with pavement and subgrade recommendations and develop alternatives and estimates on County Road #1 from ND Hwy 18 to I-29. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Rachel Morrison, Cavalier City Chamber, Katie Werner, Cavalier City Auditor, Jeanna Kujava, Pembina County Public Health, Mike Duerre, ND Parks and Recreation, and Devin Johnson, Pembina County Highway Superintendent, discussed the revised Cavlandic Trail project MOU. Cavalier City has reviewed the revisions, ND Parks and Recreation is reviewing the revisions and the Commission needs to visit with the State's Attorney prior to accepting the revisions. Commission will make a decision prior to the January 31<sup>st</sup> grant deadline.

Commission reviewed the December financial statement and claims. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the consent agenda, consisting of claims and the December financial statement, as presented. All voting in favor; motion carried.

Stacie Sevigny, Red River Regional Council Developer, met with the Commission to discuss the ½ mill "Self-Help" funding grants. The deadline for applications was December 15, 2017. Pembina County received nine requests for projects totaling more than \$100,000.00. Motion made by Hetty Walker and seconded by Laverne Doyle to award \$13,406.88 (\$1,500.00 maximum per applicant) to the 2017 ½ Mill "Self Help" Program. Roll call vote: Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker - yes. Motion carried.

Stacie informed the Commission that the newly appointed Crystal City Auditor was not aware she needed to request reimbursement for the 2016 ½ mill Self-Help grant prior to December 1, 2017. Stacie is requesting the Commission consider honoring the request at this time due to the circumstances. Motion made by Nick Rutherford and seconded by Laverne Doyle to authorize the payment request for the 2016 grant. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:00 AM.