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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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January 17, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, and Hugh Ralston. Absent: Hetty Walker.

Chairperson Rutherford called the meeting to order.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the January 4, 2017 meeting minutes as presented. All voting in favor; motion carried.

Board reviewed the remaining openings for local Boards. Auditor notified the Commission that Lyle VanCamp is willing to remain on the Pembina County Library Board. Kathy Stremick's paperwork to remain on the Reorganization Board was received. Corene Vaughn has chosen to step down from the JDA Board. Word was received from Maggie Suda, Red River Regional Council, that Ron Storey, Plant Manager at Motor Coach Industries, is interested in serving on the JDA Board. Motion made by Hugh Ralston and seconded by Laverne Doyle to appoint Ron Storey to the JDA Board. All voting in favor; motion carried.

Cassi Bernier, Domestic Violence Director, informed the Commission of the need to appoint a Commissioner to the Domestic Violence Board. Motion made by Laverne Doyle and seconded by Hugh Ralston to appoint Commissioner Jim Benjaminson to serve on the Board. All voting in favor; motion carried.

The Commission discussed the Pembina County Historic Preservation Committee appointees. According to Chery Osowski, Red River Regional Council, Justin Robinson and Jeff Blanchard would like to remain on the Board. Cheryl is waiting to receive the paperwork from the State to approve the appointment of Patty Hart Cayley as the remaining member. Motion made by Laverne Doyle and seconded by Jim Benjaminson to reappoint Justin Robinson and Jeff Blanchard to the Historic Preservation Commission. All voting in favor; motion carried.

Board reviewed the 2016 budgets to actual. Motion made by Laverne Doyle and seconded by Jim Benjaminson to amend the following county budgets. Revenues are available to cover all amendments.

General Reserve	\$ 55,695.91
Township Road	\$ 47,105.98
Emergency	\$ 3,441.48
County Library	\$ 2,661.46
Job Development	\$ 77,880.84
Restitution Special Trust	\$ 250.00
Co Nurse Special Trust	\$ 64.00
HazMAT	\$ 2,055.96
Victim Witness	\$ 5,402.52
Homeland Security	\$ 2,165.82
County Agent Special Trust	\$ 16,708.66
Drains	\$ 361.88

Roll call vote: James Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried.

Pembina County JDA minutes of November 9, 2016 were reviewed.

Water Board minutes of November 29, December 13, and December 20, 2016 were reviewed.

Pembina County Fair Board minutes of December 14, 2016 and the October 2016 and November 2016 financials were reviewed.

Julie Doyle, Tax Director, representing Roger and Bev Jaster, present for abatement hearing. Katie Werner, Cavalier City Auditor, also present. The application is for abatement on property described as Lot 9 & W ½ Lot 10, Block 2, City Add, City of Cavalier; Parcel 27-5750000. There was an error on the assessment amount for tax years 2013, 2014 and 2015. According to ND Century Code, a refund can only be made for the previous two years. Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the application for tax years 2014 and 2015. Discussion followed. Roll call vote: James Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried.

Water Board updated the Commission on plans for the 2017 season. They are looking at new drain projects, but have not requested bids for the project to date. Discussion followed on proposed legislation affecting the Water Board, the condition of County dams and Drain 38 project.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the consent agenda, consisting of claims, as presented. All voting in favor; motion carried.

Liz Beck, IT, 911, GIS Coordinator, updated the Commission on the Text to 911 that has been implemented by the State. Pembina County will not be able to receive the text messages until the 911 phone upgrades have been completed. The new phone system purchase request will take place later this year. Liz is currently focusing on the CAD implementation and installation. Liz discussed the SIREN 20/20 (Statewide Interoperability Radio Network) request to appoint a representative to SIEC (Statewide Interoperability Executive Committee). Motion made by Laverne Doyle and seconded by Jim Benjaminson to appoint Liz as the representative from Pembina County. Discussion followed. All voting in favor; motion carried.

Stacie Sevigny, Red River Regional Council Developer, met with the Commission to discuss the ½ mill "Self-Help" funding grants. Motion made by Hugh Ralston and seconded by Laverne Doyle to award \$7,110.00 (\$1,500.00 maximum per applicant) to the 2016 ½ Mill "Self Help" Program. Only 5 cities have applied for the grant funding for 2016. Roll call vote: James Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried. Stacie will notify the cities of the award.

Water Board Vice-Chair Josh Heuchert presented the legislation that has been introduced for the 2017 session. There will be a teleconference with Sean Fredericks, Red River Joint Water Board, Wednesday, January 18th at 2:00PM at the Water Board office. Josh would appreciate attendance by the Commission.

Jon Markusen, Kadramas, Lee & Jackson, and Devin Johnson, Highway Superintendent, updated the Commission on the box culvert that was installed last summer and the County Road #1 project. Discussion followed on the County #1 project that was completed last fall. There is a one year warranty on the project, but Jon is requesting to have the warranty extended from one year to two or five years prior to making the final payment. Motion made by Laverne Doyle and seconded by Jim Benjaminson to request a two to five year warranty prior to making final payment. Discussion followed. All voting in favor; motion carried.

Jon discussed Cavalier City's request to have the bridge located on 1st Street bid as a DOT project. The funding would be available through the County bridge funding. The State is open to using bridge funding for the project. No decision at this time.

Jon presented a handout showing the County's 2016 projects and thanked the Commission for their support over 2016.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to adjourn the meeting. Meeting adjourned at 12:15PM. All voting in favor; motion carried.