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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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January 14, 2015

9:00 AM

Board of Pembina County Commissioners met in Special session at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker. Tanya Wieler, Human Resources, also present.

Chairman Walker turned the meeting over to Tanya Wieler, Human Resource Director.

Discussion followed on the formation of an interview committee for the State's Attorney's position. Ms. Wieler feels the need to include key department heads to be on the interview committee. Interview committee will consist of Ms. Wieler, Chairperson Walker, Commissioner Nilsson, Sheriff Terry Meidinger, Clerk of Court/Recorder Kay Newell Braget, and Social Service Director Jill Denault. Lonnie Olson, Ramsey County State's Attorney, will assist with the interviewing process, but will not have any voting authority.

Twelve applications were received for the position. Ms. Wieler explained the pre-screening scoring process. Commission pre-screened the pool of applicants.

Six applicants were chosen by the Commission. The top four applicants will be contacted for the first round of interviews. Ms. Wieler will contact the committee with meeting times, once applicants have been contacted and interviews are set.

Motion made by Gary Nilsson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried.