

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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February 1, 2011

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Corene Vaughn, Gary Nilsson, Hetty Walker, Andy Adamson and Hugh Ralston.

Chairman Vaughn called the meeting to order.

Minutes of the previous meeting of January 18, 2011 approved upon motion of Gary Nilsson and seconded by Hugh Ralston. All voting in favor; motion carried.

Board reviewed and allowed county claims.

Troy Kittelson, Highway Supervisor, Jon Markuson, Kadramas, Lee & Jackson, Pembina County Water Resource Board, John Hanson and James Watts, Enbridge Pipeline representatives met with the Commission to discuss the 89<sup>th</sup> St Bridge. Mr. Kittelson informed the Commission that Enbridge is proposing a collaborative project with Pembina County to reconstruct the bridge, with Enbridge paying the County a lump sum of \$370,000.00 toward the project. Mr. Markuson informed the Commission of the estimated project cost, including engineering costs. Discussion was had on the bridge standards that must be met. Water Board expressed concerns of the drainage changes that could happen in this area. Mr. Hanson informed the Commission of Enbridge's proposed valve site protection project currently under development. Motion made by Hugh Ralston and seconded by Andy Adamson to move forward with the project. All voting in favor; motion carried. Mr. Watts thanked the Commission for their approval of the project. Mr. Hanson thanked Jon Markuson for all his work. Chairman Vaughn asked that all entities involved work cooperatively to make this project a success.

Commission discussed the O'Hara Bridge and Young Bridge with Mr. Markuson and Mr. Kittelson.

Commission discussed the Maintenance Agreement for County/Township Roadways within NDDOT Right of Way with Mr. Kittelson. Motion made by Gary Nilsson and seconded by Hetty Walker to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

December 2010 financial report reviewed. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the December financial report as presented. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Andy Adamson to authorize the Chairman to sign the January 2011 payroll as presented. All voting in favor; motion carried.

Chairman Vaughn informed the Board of the County Assessor's meeting she attended. Discussion was had regarding local assessor's concerns.

Chairman Vaughn discussed the proposed educational work shops, County tours, and other activities she would like to see the Commission accomplish as a group through 2011. Lynette Flage, NDSU Extension, has agreed to teach the educational workshops.

Board appointments were discussed. Hetty Walker will contact the Pembina City Council to see if they have an interested individual to serve on the Pembina County Job Development Board.

Commissioner Walker reported on the Red River Basin Land & Water International Summit Conference she and Commissioner Adamson attended in Fargo. The Conference was very well attended and very informative. Commissioner Adamson felt the networking with other individuals was very beneficial.

Commission discussed the Flood Preparedness Class which will be held in the basement of EOC on Tuesday, February 2, 2011 beginning at 7:00 pm.

Sean Fredricks, Attorney for Red River Joint Water Resource District and the Pembina County Water Resource Board met with the Commission. Mr. Fredricks gave a brief history on the Red River Joint Water Resource District and the recently formed Red River Retention Authority. Mr. Fredricks updated the Commission on projects the Joint Water Resource District has helped fund for Pembina County and the importance of budgeting 2 mills for the Red River Joint Water Resource District.

Duane Littlejohn, Insurance Associates, met with the Commission for the annual insurance review. Motion made by Hetty Walker and seconded by Gary Nilsson to renew the insurance policy as presented for 2011. All voting in favor; motion carried.

Katherine Lunde, Red River Regional Council, met with the Commission to discuss the ½ mill "Self-Help" funding grants. Motion made by Hetty Walker and seconded by Gary Nilsson to award \$9,420.00 to the 2010 ½ Mill "Self Help" Program. Roll call vote: Gary Nilsson – yes; Corene Vaughn – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried. Ms. Lunde presented the Historic Preservation Grant Application. Motion made by Andy Adamson and seconded by Hugh Ralston to authorize the Chairman to sign the Certified Local Government application assurances as presented. All voting in favor; motion carried.

Tanya Wieler, Human Resource Director, met with the Commission to discuss a memo concerning the Emergency Management Department.

Motion made by Gary Nilsson to move the meeting to the Auditor's Office due to a conflict in scheduling of the IVN system. Second by Hugh Ralston. All voting in favor; motion carried.

Commission discussed concerns with the Emergency Management department. Jill Pedersen, Emergency Manager, unable to be present. Commission will hold a Special Meeting on Friday, February 4, 2011 at 10:00 AM with Ms. Pedersen.

Meeting adjourned.

/s/ Corene Vaughn, Chairman  
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard  
Pembina County Auditor/Treasurer