

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

[www.pembinacountynd.gov](http://www.pembinacountynd.gov)

February 16, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order.

Tanya Wieler, Human Resource Director, informed the Commission of her findings related to elected versus appointed employees. Research shows that any individual appointed to an elected position should be treated as if they were officially elected, which means sick leave or vacation leave are not tracked.

Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the February 2, 2016 minutes as presented. All voting in favor; motion carried.

Commission was presented with a letter received from Joline Lucier, Pembina County Housing Authority Director, related to the appointment of a new Housing Authority Board member. Motion made by Gary Nilsson and seconded by Nick Rutherford to appoint Tom Cummings to the Housing Authority Board. Roll Call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Pembina County Housing Authority Board minutes of January 5, 2016 were reviewed.

Pembina County Historical Society's 2015 Annual meeting report was reviewed.

Commission received a letter from the Court Facilities Improvement Advisory Committee, stating the County was awarded 50%, instead of the requested 75%, for remodeling and expansion of the restroom adjacent to the jury room. Judge Fontaine will contact the contractor and report back to the Commission at a later meeting.

Commission was presented a monthly report from Veteran's Service Officer, Eric Gauthier. Concerns regarding additional hours worked on days Mr. Gauthier drives the van to take clients to medical appointments was discussed. Motion made by Nick Rutherford and seconded by Gary Nilsson to pay the Veteran's Service Officer for additional hours worked on van days, with the requirement of a log be kept and turned in with the reimbursement request. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Water Board updated the Commission on Drain 79 and Drain 73. Neil Fleming updated the Commission on the Canadian Dike lawsuit.

Terry Meidinger, Pembina County Sheriff, updated the Commission on the accident along Interstate 29 which involved a Pembina County Officer. The 2015 Ford Explorer the officer was in is a total loss. Insurance will cover the majority of the costs to replace the vehicle. Sheriff Meidinger presented the following bids:

- Nelson Auto Center- \$27,694.68
- Soeby Motor Co - \$28,480.00
- Gregory Ford - \$31,700.00

Motion made by Gary Nilsson and seconded by Nick Rutherford to accept the bid from Soeby Motor Co. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Sheriff Meidinger informed the Commission that he and one officer will be representing Pembina County at Officer Moser's funeral in Fargo on Monday, February 22<sup>nd</sup>.

Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the consent agenda, consisting of claims. All voting in favor; motion carried.

Julius Wangler, Chairperson for the Pembina/Walsh Livestock Processing Plant, LLC, updated the Commission on the proposed meat processing plant project. Mr. Wangler presented a handout showing the progress related to the project. Projected costs for plant construction, equipment and operating costs and sources of funding to cover the projected costs were reviewed.

Motion made by Gary Nilsson and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 11:30AM.