

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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February 18, 2014

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Hugh Ralston, and Hetty Walker. Absent: Andy Adamson

Chairman Ralston called the meeting to order.

Pembina County Housing Authority Board minutes of December 3, 2013 were reviewed.

Pembina County Fair Board minutes of December 11, 2013 and the October - December 2013 financial report were reviewed.

Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the February 4, 2014 minutes as presented. All voting in favor; motion carried.

Commissioner Walker reported on the informal meeting she attended in Pembina regarding the TransCanada Trail. This trail begins in Toronto and ends at Emerson. There is interest in continuing the trail from Emerson to the United States, which would make it the first international trail between Canada and the United States.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda as presented. All voting in favor; motion carried.

Commission Nilsson reported on the Domestic Violence meeting he attended in Cavalier on Tuesday, February 11, 2014. Discussion followed on the financial status of the organization, additional grants the organization has received and assistance offered through DVAC.

Kelly Cluchie, Maintenance, discussed resurfacing the parking lot between the Social Service building and the Law Enforcement Center. The elevation of the street will be changed when the City has the street improvement work completed this summer. The City has asked if the county would be interested in having the

parking lot leveled and resurfaced by the contractor when the street improvements are being completed. Commission requested Kelly get an estimated cost for the project.

Andrew Kirking, Emergency Manager, discussed the updated Emergency Management binder with the Commission. Discussion followed on the table top exercise held on Wednesday, February 12, 2014, spring flood predictions and upcoming trainings Mr. Kirking will be offering through his department. Commissioner Adamson available by speaker phone for updates from Mr. Kirking and the Commission.

Duane Littlejohn, Insurance Associates, teleconferenced to discuss the annual insurance review. Discussion followed on coverage for Business Auto, Inland Marine, General Liability, and the Hartford Steam Boiler.

Pembina County Water Board unavailable, due to not having a quorum.

Wade Thompson, Kadramas, Lee & Jackson, presented the NDDOT construction engineering services agreement for County Federal Aid project BRO-0034 (029). Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Kelly Cluchie returned with pavement improvement estimates for the parking lot. No decision made at this time.

With no further business, Chairman Ralston adjourned the meeting at 11:45AM.