

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

December 19, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commission Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Nick Rutherford, and Hugh Ralston. Absent: Hetty Walker.

Chairperson Rutherford called the meeting to order.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the December 5, 2017 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Fair Board minutes of October 24, 2017 were reviewed.

Commission reviewed the updated 2018 County Federal Aid Program sheet showing the amount of money in the federal aid account and the scheduled federal aid road and bridge projects. Motion made by Jim Benjaminson and seconded by Laverne Doyle to authorize the Chairman to sign the updated program sheet as presented. All voting in favor; motion carried.

Commission reviewed the letter of support for the proposed Cavlandic Trail Project. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the letter of support as presented. All voting in favor; motion carried.

Commission was reminded of Barb Whelan's Investiture as Judge of the District Court, Northeast Judicial District. The ceremony will take place on Wednesday, December 20, 2017 beginning at 1:00PM at the Walsh County Courthouse. An Open House reception will follow the ceremony.

Commission reviewed Board appointments. Seven Oaths of Office have not been returned. No notification has been received from those individuals stating they are not interested in the position. The Board will wait until the January meeting before making any changes to the appointments set at the December 5, 2017 meeting.

Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the processing of a year-end batch of claims, with the checks being held until the next meeting for approval. All voting in favor; motion carried.

Andrew Kirking, Emergency Manager/Weed Officer, informed the Commission that FEMA payments are beginning to come in for the townships. Andrew will not be able to attend the Weed Forum in Bismarck in January, however, Samantha Lahman, Extension Agent, is interested in attending in his place. Andrew requested to partner with the Northeast Special Response Team. Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve Andrew partnering with the Northeast Special Response Team as long as it does not interfere with his position. Discussion followed. All voting in favor; motion carried.

Water Board informed the Commission that county drains construction is complete and Drain 79 construction was awarded to Gladen Construction. Robert Fleming, Water Board Attorney, informed the Commission that the continuance of the Canadian Dike lawsuit will be determined on Thursday, December 21, 2017.

Commission reviewed the claims and November financial statement. Discussion followed on fund transfers. Motion made by Laverne Doyle and seconded by Jim Benjaminson to transfer the November ending balance from the General Reserve Building Fund and the Investment Interest Fund to County General and approve the consent agenda as presented. All voting in favor; motion carried.

Dawn Falk, Stroke/STEMI Coordinator for the Pembina County Memorial Hospital/Wedgewood Manor, presented a letter of support requesting the Pembina County Commission, Pembina County Public Health, Pembina County Sheriff and County Dispatch partner with PCMH to strive to make Cavalier a Cardiac Ready Community. Dawn reviewed the communities that have already become Cardiac Ready Communities and discussed the advantages of the program. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the Chairman to sign the letter of support as presented. All voting in favor; motion carried.

Judge Laurie Fontaine presented the Commission with two 2018 Court Facilities Improvement Grant requests. In the first grant application Judge Fontaine is requesting four chairs for the courtroom tables for parties and their attorneys and to reupholster the original juror chairs. The estimated total cost of the project is \$11,560.00, with the county contribution being 25% or approximately \$2,890.00. In the second grant application Judge Fontaine is requesting new security cameras for the Courtroom, Judicial Chambers and hallways surrounding the Courtroom. The estimated total cost of the project is \$7,965.00, with the county contribution being 25%, or approximately \$1,991.25. Motion made by Jim

Benjaminson and seconded by Laverne Doyle to approve the Court Facilities Grant requests as presented. All voting in favor; motion carried.

Jeanna Kujava, Public Health Administrator, requested to gift 32 hours of sick leave to Denise Dame. Motion made by Laverne Doyle and second by Hugh Ralston to approve the request as presented. All voting in favor; motion carried.

Jeanna requested approval of out of state travel for Rachel Ramsay to attend the April 2018 Spring Conference on Correctional Health Care in Minneapolis, MN. Motion made by Jim Benjaminson and seconded by Hugh Ralston to authorize the out of state travel for Rachel. All voting in favor; motion carried.

Jeanna also requested approval of out of state travel for herself to attend the April 2018 Behavioral Health Training & Technical Assistance for Health Officials in-person training in Washington, DC. Jeanna received a grant to cover the cost of the conference. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the out of state travel for Jeanna. All voting in favor; motion carried.

Jeanna presented a Memorandum of Understanding between the City of Cavalier, Pembina County and the North Dakota Parks and Recreation Department. The purpose of the memorandum is to facilitate the maintenance agreement for the Bike Path. Commission would like to visit with Kyle Gagner and Rachel Morrison prior to signing the Memorandum.

Terry Meidinger, Sheriff, informed the Commission of the purchase of an Expedition to replace the vehicle that was totaled in an accident. Luke Olson, former Nelson County Deputy, has been hired as the Drayton City Deputy.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:45 AM.