

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

December 16, 2014

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hetty Walker and Hugh Ralston.

Chairman Ralston called the meeting to order.

Motion made by Hetty Walker and seconded by Laverne Doyle to approve the December 2, 2014 minutes as presented. All voting in favor; motion carried.

Commission was informed that four Board appointments remain to be returned and an ad was submitted to the paper for a Library Board member.

Pembina County Water Board minutes of November 18, November 25, and December 2, 2014 were reviewed.

Board reviewed the County Federal Aid Contract with Riley Bros Construction, Inc for project BRO-0034(030), the structure replacement 4 miles west and 2.5 miles north of Crystal. The contract amount is \$295,638.20. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the contract as presented. Roll call vote; Gary Nilsson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hetty Walker – yes. Motion carried.

Michelle Murray, Faith in Action Director, met to update the Commission on financials for Faith in Action. Ms. Murray thanked the Commission for their continued financial support. The mill levy funds are utilized for stipends to aid volunteers with long distance transportation costs.

Andrew Kirking, Emergency Manager, reminded the Commission of the meeting he will be holding Thursday, December 18th from 6:00PM – 8:00PM in the Farmer's Room of the Courthouse. Andrew discussed the new flood plain maps he recently received and training on 911 that will start in January 2015. Andrew took photos of the Commissioners for updated ID badges.

Commission discussed a new petroleum bid request form. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the bid request form as presented with the requirement that all county vendors wishing to participate be contacted for bids for all future petroleum purchases. All voting in favor; motion carried.

Water Board reported on the 2014 projects that have been completed. Renwick Dam project is complete, as well as Olson/Bourbanis Dam. LuAnn Kemp discussed the Park River Joint Water Resource District Advisory Committee meeting that will be held this afternoon at 2:00PM at the Walsh County Water Resource office in Grafton, ND.

Motion made by Laverne Doyle and seconded by Gary Nilsson to approve the processing of a year-end batch of claims, with the checks being held until the next meeting for approval.

Commission reviewed the November financial statement. Motion made by Hetty Walker and seconded by Laverne Doyle to approve the consent agenda, consisting of claims and the November financial statement, as presented. Discussion followed. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Nick Rutherford to adjourn the open session and go into executive session for attorney consultation pending litigation of Askew V. Vaughn, Nilsson, Adamson and Ralston. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hetty Walker – yes. Motion carried. The executive session began at 10:35 AM and was attended by Dan Gaustad, Pearson, Christensen & Clapp, PLLP, Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston, Hetty Walker, Corene Vaughn, Andy Adamson, and Linda Schlittenhard. Motion made by Gary Nilsson and seconded by Laverne Doyle to adjourn the executive session at 11:04 AM and return to open session. All voting in favor; motion carried.

Chairman Ralston adjourned the meeting at 11:06AM.