

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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December 6, 2011

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Corene Vaughn, Gary Nilsson, Andy Adamson, Hetty Walker and Hugh Ralston.

Chairman Vaughn called the meeting to order. Additions to the agenda include the Red River Basin Commission meeting in Winnipeg in January 2012, and 2012 liquor licenses.

Motion made by Andy Adamson and seconded by Hugh Ralston to approve the November 15, 2011 meeting minutes as presented. All voting in favor; motion carried.

Culvert request received from Randall Wagner to install a 24" culvert in the ditch along County Road #55 in the SW ¼ of Section 3 of Neche Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the culvert request as presented. All voting in favor; motion carried.

Drainage permit received from Rod Longtin to clean the bottom of the ditch and by the culverts along County Road #1 in the SE ¼ of Section 5 in Advance Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Lincoln Township property. No bids received at the County Sale on property described as: Pt SW ¼ SE ¼ Sec 11 Twp 160 Range 51.

Bid of \$1,800.00 received from Curtis Christenson. Motion made by Andy Adamson and seconded by Hugh Ralston to accept the bid of \$1,800.00 on the above described property. All voting in favor; motion carried.

Pembina City property. No bids received at the County sale on property described as: Lots 14-16, Block 13, OT, City of Pembina.

Bid of \$2,000.00 received from Rocky Mountain Land, LLC. Motion made by Gary Nilsson and seconded by Hetty Walker to accept the bid of \$2,000.00 on the above described property. All voting in favor; motion carried.

Commission discussed the Law Enforcement contracts with Drayton City and Walhalla City. Walhalla City Law Enforcement Contract was presented for approval. Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the

Walhalla City Law Enforcement Contract as presented. All voting in favor; motion carried. Discussion followed on the Drayton City Law Enforcement Contract. Drayton City will receive additional funding due to the police officers doing additional County duties. Motion made by Andy Adamson and seconded by Hetty Walker to approve the Drayton City Law Enforcement contract as presented. All voting in favor; motion carried.

Commission reviewed the letter received from Traill County Highway Department regarding the historical steel truss bridge available for adoption.

Faith in Action publication was reviewed.

Commission discussed attendance at the Red River Basin Commission Conference that will be held in Winnipeg, January 24-26, 2012. Commissioner Walker and Commissioner Adamson will represent Pembina County at the conference.

Commission was informed of the Employee Assistance Program orientation that will be held today. Sarah Gasevic, Village Family Services, will be presenting.

Commission was informed of a telephone call Chairman Vaughn received from Jack Olson, North Dakota Department of Transportation. The call was to inform the Commission of a study being done by Manitoba and North Dakota regarding the problems at the border crossings. A committee is being formed to determine the cause of the problems and put an action plan in place to correct the problems. Discussion followed.

Commission discussed a letter Chairman Vaughn received from Lyn Augustin. The letter is a copy of a letter he sent to the Pembina County Water Resource Board requesting a copy of the North Dakota Century Code related to his complaint. A response letter to Mr. Augustin, from Rob Fleming, Pembina County Water Resource Board Attorney, was reviewed. Discussion followed.

Motion made by Hetty Walker and seconded by Gary Nilsson to authorize the Chairman to sign the November payroll as presented. All voting in favor; motion carried.

Commission discussed 2012 Board appointments. The names of interested individuals were presented. Commission chose to wait until the December 20th meeting to make appointments.

Commission discussed 2012 liquor licenses. Motion made by Gary Nilsson to approve the current liquor licenses fees for 2012 and review fees next year. Motion seconded by Hetty Walker. All voting in favor; motion carried.

Commission reviewed the October financial report. Discussion followed. Motion made by Andy Adamson and seconded by Hugh Ralston to approve the claims and October Financial Report as presented. All voting in favor; motion carried.

Kerry Peuser, Michael J Burns Architects, and Gerry Wieler, Wieler Construction, met with the Commission to discuss the window project. Kelly Cluchie, Maintenance Engineer, also present. Mr. Wieler gave a progress report and presented his proposal for the window stools and aprons. Discussion was had regarding the financial aspect of the project. Kerry Peuser informed the Commission that he is remaining in contact with Gleason Construction to retain the warranties on the project.

No further business; meeting adjourned.

/s/ Corene Vaughn, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer