

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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December 20, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order.

Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve the December 8, 2016 minutes as presented. All voting in favor; motion carried.

Commission reviewed the list of Board appointments and were updated on the Oaths that have been returned to date. An ad has been placed in all county newspapers for open positions.

Commission discussed 2017 liquor licenses. Motion made by Nick Rutherford to approve the current liquor licenses fees for 2017. Motion seconded by Hetty Walker. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Hetty Walker to approve the processing of a year-end batch of claims, with the checks being held until the next meeting for approval. All voting in favor; motion carried. The first meeting of 2017 will be held Wednesday, January 4th, due to the holiday.

Julie Doyle, Tax Director, present for abatement hearing. The application is for abatement on property described as Lots 16-23, Block 14, Comstock's & White's Add, City of Bathgate; Parcel 25-0430000. Requesting to have the valuation lowered. Bathgate City has denied the request. Motion made by Hugh Ralston and seconded by Nick Rutherford to deny the application as presented. Discussion followed. Roll call vote: James Benjaminson– yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Jeanna Kujava, Public Health, presented a handout with the roles and responsibilities of the Pembina County Health Officer. Jeanna reviewed the situations that have occurred with the appointment of a new Health Officer to fill the unexpired term of Dr. Sumra. Motion made by Hugh Ralston and seconded by Nick Rutherford to appoint Dr. Kristi Midgarden to fill the unexpired term of

Dr. Sumra as the Pembina County Health Officer. Discussion followed. Roll call vote: James Benjaminson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Jeanna informed the Commission of the resignation of Kristi Ricard, which is effective December 27, 2016.

Water Board updated the Commission on Herzog Dam, the culvert project located on that portion of State Highway #18 located near Neche, and the appeal trial on the Canadian Dike lawsuit. The Water Board informed the Commission that Ed Stremick, former Water Board member, received the Red River Joint Water Resource District 2016 Steamboat Award. The award was presented to Ed on December 8, 2016 at the Annual ND Water Convention and Irrigation Expo at the Ramkota Hotel in Bismarck.

Commission reviewed the November financial statement. Motion made by Nick Rutherford and seconded by Hugh Ralston to approve the consent agenda, consisting of claims and the November financial statement, as presented. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, presented two Progressive Estimates #4 for the County Road #12 project. Motion made by Hugh Ralston and seconded by Jim Benjaminson to authorize the Chairman to sign the papers as presented. Devin also presented a request for comments or information, from Kadramas, Lee & Jackson, in relation to the structural overlay, widening and incidentals for the remaining 4 miles of County Road #1. No comments at this time.

Culvert requests received from Robert Vivatson to install an additional 36" x 45' culvert and an additional 36" x 25' culvert in the NE ¼ of Section 9 of Hamilton Township. The requests have been approved by two township officers, reviewed by the Water Board and approved by Devin Johnson, Highway Superintendent. Motion made by Hetty Walker and seconded by Hugh Ralston to authorize the Chairman to sign the requests as presented. All voting in favor; motion carried.

Motion made by Nick Rutherford and seconded by Hugh Ralston to present gift cards to all employees in appreciation of their work for Pembina County. Roll call vote: Jim Benjaminson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Motion made by Jim Benjaminson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:15AM.