

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

March 20, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Gary Nilsson, Hugh Ralston, Corene Vaughn, and Hetty Walker. Also present was Sheriff Brian Erovick.

Chairman Adamson called the meeting to order.

Troy Kittelson, Highway Supervisor, presented the resolution for Spring Weight limits. Discussion followed. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the resolution placing Spring Weight limits on county roads effective Monday, March 19, 2012. All voting in favor; motion carried.

Motion made by Corene Vaughn and seconded by Hugh Ralston to approve the minutes of the March 6, 2012 meeting as presented. Discussion followed. All voting in favor; motion carried.

Commission discussed the Kenneth Adams billing for the Canadian Dike Lawsuit. Commissioner Walker will take the billing to the meetings she will be attending on March 26th, March 28th and April 4-5, 2012 for clarification.

Commission was informed that Katherine Lunde, Red River Regional Council, contacted the State Historic Preservation Organization regarding a speaker for the 100th Anniversary celebration of the Courthouse. Ms. Lunde also reported on recommendations for opening the cornerstone. Chairman Adamson gave a short history of the Courthouse written by Ken Gardner, Drayton. Motion made by Corene Vaughn to have the celebration on Sunday, July 15, 2012 at 2:00PM. Motion seconded by Hugh Ralston. All voting in favor; motion carried.

Commission reviewed the January 2012 financial report. Discussion followed. Motion made by Gary Nilsson and seconded by Corene Vaughn to approve the consent agenda as presented. All voting in favor; motion carried.

Julie Doyle, Tax Director, met with the commission for the following abatement requests: Application for abatement on property described as W ½ Lot 15, all Lot 16, & E ½ Lot 17, Block 22, OT, City of Pembina: Parcel 33-1130010. Requesting a reduction in valuation of the structure from \$6,402.00 to \$2,500.00 for a

difference of \$3,902.00. Discussion followed. Motion made by Gary Nilsson and seconded by Hugh Ralston to deny the application as presented. All voting in favor; motion carried.

Application for abatement on property described as E 150' Lots 6 & 7, Block 52, OT, City of Pembina: Parcel 33-2080020. Requesting a reduction in valuation of the structure from \$61,497.00 to \$40,000.00 for a difference of \$21,497.00. Discussion followed. Motion made by Corene Vaughn and seconded by Gary Nilsson to deny the application as presented. All voting in favor; motion carried.

Application for abatement on property described as Lot 10 - 11, Block 73, City of Pembina: Parcel 33-2470000. Requesting a reduction in valuation of the structure from \$71,186.00 to \$56,000.00 for a difference of \$15,186.00. Discussion followed. Motion made by Corene Vaughn and seconded by Hugh Ralston to deny the application as presented. All voting in favor; motion carried.

Aaron Birst, North Dakota Association of Counties Attorney, held a telephone conference with the Commission to discuss options to fill the vacancy in the State's Attorney office. Also present were Barb Whelan, Adam Atherton, Kay Braget, and Tanya Wieler. Motion made by Corene Vaughn to place the question, of making the State's Attorney position an appointed position, on the ballot for the June Primary Election. Motion seconded by Gary Nilsson. Discussion followed. Commissioner Vaughn withdrew her previous motion.

Ms. Whelan requested approval to hire Adam Atherton as a part-time temporary paralegal to complete specific tasks and cover the office in her absence. Discussion followed.

Ms. Whelan presented the Commission with proposals for equipment needed in the State's Attorney office. Motion made by Gary Nilsson and seconded by Corene Vaughn to authorize Ms. Whelan to purchase the needed equipment. No further discussion. Roll call vote; Gary Nilsson – yes; Corene Vaughn – yes; Hugh Ralston – yes; Hetty Walker – yes; Andy Adamson - yes. Motion carried.

Ms. Whelan requested approval to hire Christine Ferguson to complete the necessary documentation on fingerprint cards from previous years. Ms. Weeks will do fingerprint cards from January 2012 forward. Motion made by Hugh Ralston and seconded by Hetty Walker to authorize Ms. Whelan to hire Ms. Ferguson to complete the cards. All voting in favor; motion carried.

Adam Atherton expressed his desire to help Ms. Whelan and asked the Commission to grant her request for the paralegal position. Motion made by Corene Vaughn and seconded by Gary Nilsson to authorize Ms. Whelan to hire Mr. Atherton. All voting in favor; Motion carried.

Tanya Wieler, Human Resource, discussed the application received for the State's Attorney position. Sheriff Erovick also present. Commission requested Ms. Wieler notify the applicant that they have chosen to proceed with the election process.

Ms. Wieler informed the Commission that an EAP session has been scheduled with The Village Family Services for Friday, April 20, 2012 from 1:30 – 3:30 PM. Ms. Wieler is requesting to close all County offices at noon so all employees can attend the mandatory training. There will be a potluck lunch, followed by Title VI training and the EAP session. Motion made by Corene Vaughn and seconded by Gary Nilsson to authorize the closing to enable all employees to attend. All voting in favor; motion carried.

Commission discussed the abandoned cemeteries in Pembina County.

A replacement for the vacancy left when Norman Becker resigned from the Reorganization Committee was discussed. Joe DeFoe will be sent an application.

Pembina County Fair Board minutes, budget and January financial report were reviewed.

Pembina County JDA minutes were reviewed.

Motion made by Hugh Ralston and seconded by Gary Nilsson to authorize the Chairman to sign the Request for a Duplicate Warrant received from the Information Technology Department. All voting in favor; motion carried.

Commission was notified that the annual meeting of the North Dakota Insurance Reserve Fund will be held on May 8, 2012 at the Ramkota Inn in Bismarck. Commission chose to vote by proxy since they will not be able to attend.

No further business; meeting adjourned.