

The July 6, 2010 meeting minutes were approved at the July 20, 2010 meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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July 6, 2010

9:00 AM

Board of Pembina County Commissioners met in regular session at 9:00 AM in the Commissioners Meeting Room at the Courthouse with the following members present: Hetty Walker, Corene Vaughn, Hugh Ralston, Gary Nilsson and Andy Adamson.

Meeting called to order by Chairman Walker.

Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the June 15, 2010 minutes as presented. All voting in favor; motion carried.

Board reviewed and allowed county claims.

Kelly Cluchie, Maintenance Engineer, present for Air Conditioner bid opening. The following bids were received:

Jenson A/C and Heating: All prices include materials and labor

1 Amana ASC 3 ton or 36,000 13 Seer Unit - \$3,000.00

Option #1: Replace outdoor Unit only with new Amana R-22 Unit- \$1,800.00

Option #2: Replace complete Unit with Ducane R-22 Unit- \$2,799.00

Humbles Heating, A/C & Appliances: All prices include materials and labor

1 3 ton Condensor Unit – R-22 Freon - \$2,500.00

Option #1: 1 3 ton Air Conditioner Unit – 410A Freon – \$3,400.00

Motion made by Gary Nilsson and seconded by Hugh Ralston to accept the bid of \$1,800.00 from Jenson's A/C and Heating to replace the existing unit. Roll call vote; Gary Nilsson-yes; Corene Vaughn-yes; Andy Adamson-yes; Hugh Ralston-yes; Hetty Walker-yes. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Andy Adamson to authorize the transfer of liquor license for Chizzy's to the Leroy Hall for July 10, 2010 and July 17, 2010. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Corene Vaughn to authorize the Chairman to sign the June 2010 payroll as presented.

Motion made by Gary Nilsson and seconded by Corene Vaughn to go into Executive session. Roll call vote: Gary Nilsson-yes; Corene Vaughn-yes; Andy Adamson-yes; Hugh Ralston-yes; Hetty Walker-yes. Executive Session began at 10:00 AM and was attended by Gary Nilsson, Corene Vaughn, Andy Adamson, Hugh Ralston, Hetty Walker, Linda Schlittenhard, Tanya Wieler and Ron Fischer, Attorney at Law.

Motion made by Gary Nilsson and seconded by Hugh Ralston to adjourn the Executive session at 10:55 AM and return to regular session. All voting in favor; motion carried.

Board reviewed and approved the February 2010 financial report as presented.

Jon Markuson, Kadramas, Lee and Jackson, presented the engineering services agreement for Bridge Project BRO-00034(020) to the Board. Motion made by Corene Vaughn and seconded by Gary Nilsson to authorize the Chairman to sign the Construction Engineering Services Agreement as presented. Roll call vote: Gary Nilsson-yes; Corene Vaughn-yes; Andy Adamson-yes; Hugh Ralston-yes; Hetty Walker-yes. All voting in favor; motion carried. The Commission thanked Jon for the book titled "Bridges across North Dakota" he presented to them as a gift from Kadramas, Lee and Jackson.

Mark Morrison met with the Board to request a culvert be installed in Section 21, of North Cavalier Township on County Road 2. The Board will contact Troy Kittelson, Highway Supervisor, regarding this request.

Motion made by Gary Nilsson and seconded by Corene Vaughn to authorize the Chairman to sign the ND Department of Transportation resolution awarding Riley Bros Construction, Inc the contract for Project BRO-0034(020). All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Corene Vaughn to authorize the Chairman to sign the FEMA Acknowledgement of Large Project Payment Process as presented for Declaration Number-Fema-3309-EM-ND. All voting in favor; motion carried.

Andy Adamson reported on the tour of the American Crystal Sugar Plant. Those attending include Gary Nilsson, Corene Vaughn, Andy Adamson, Hugh Ralston and Julie Doyle, Tax Director.

Liz Beck, 911/IT/GIS Coordinator met with the Board to update them on the voice logger for recording 911 PSAP activities. The voice logger will need to be replaced in the near future. Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the purchase of a new voice logger for a cost of \$13,200.00. Roll call vote: Gary Nilsson-yes; Corene Vaughn-yes; Andy Adamson-yes; Hugh Ralston-yes; Hetty Walker-yes. Motion carried. Liz updated the Board on the progress of the new website. When the website is complete Liz will present a preview to the Board. Liz also updated the Board on the upcoming training for the Doc Pro/AS400/GIS web fusion. Board discussed Weather Alert sirens for surrounding cities with Liz.

The Commission met with Tanya Wieler, Human Resources, to discuss the portfolio assignment procedures. Ms Wieler will redistribute the original paperwork to the Commission by the next meeting.

Jolene Halldorson, Domestic Violence and Abuse Center Director, met with the Board. Ms Halldorson presented the statistics for the Shalom Shelter and updated the Board on the number of clients that are using the programs offered. The Shelter is closed from July 1 to September 1, although emergency services are still available. The strategic planning Committee will be meeting July 20th or 21st, 2010, to determine if operations can continue.

Hetty Walker discussed the mowing in Bathgate with the Board.

Board looked at the cost of purchasing a trailer pump for county emergency use. Jill Pedersen, Emergency Management, will research pump options and funding availability.

Lynette Flage, NDSU Extension, met with the Board regarding the "Growing Leaders in Pembina County" program. She explained the overall objectives, "who can be" and "what is" involved in the program, cost of the program and the program course agenda schedule. Lynette invited the Commission to attend any or all educational programs. Lynette also thanked the Board for offering the video system for individuals to use to further their education.

Janet Dvorak, Red River Regional Council, was contacted by phone to discuss the Hazard Mitigation Grant Program letter of support. Motion made by Corene Vaughn and seconded by Hugh Ralston to authorize the Chairman to sign the letter of support as presented. All voting in favor; motion carried.

No further business; meeting adjourned.