

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 5, 2010

9:00 AM

Board of Pembina County Commissioners met in regular session at 9:00 AM in the Commissioners Meeting Room at the Courthouse with the following members present: Gary Nilsson, Corene Vaughn, Andy Adamson, Hugh Ralston and Hetty Walker.

Meeting called to order by Chairman Walker.

Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the September 21, 2010 meeting minutes as presented. All voting in favor; motion carried.

Board reviewed and allowed county claims.

Motion made by Gary Nilsson and seconded by Corene Vaughn to authorize the Chairman to sign the September 2010 payroll as presented. All voting in favor; motion carried.

Commission discussed the storage of the new Pembina County Transportation bus at a location in town. Board will look into options.

Jon Markuson, Kadramas, Lee & Jackson, met with the Commission regarding the 2011-2012 County Federal Aid Program for road and bridge projects. Discussion was had regarding the projects and type of work that needs to be addressed at the NDACo Conference on October 12, 2010. Mr. Markuson suggested delaying the ND 18 to ND 81 project and adding County Road 55. Motion made by Corene Vaughn and seconded by Andy Adamson to authorize the Chairman to sign the proposed projects as presented. All voting in favor; motion carried.

Commission received a call from Dr. Susan Thompson regarding the July coroner billing from Dr. Sumra. Dr. Thompson explained the circumstances that occurred which influenced the billing.

Commissioner Nilsson informed the Board that there is interest in purchasing the properties in Walhalla that are owned by the County.

Pembina County Water Board minutes reviewed as presented.

Liz Beck, IT/911/GIS Coordinator met with the Commission. Liz informed the Board of the EMS Stakeholders Committee which was formed by Tom Nehring, ND EMS Director. Mr. Nehring requested Liz to be a part of the committee, which will help determine the direction of EMS in North Dakota in the next 5 years. Liz is requesting the Commission's support by allowing her to participate in the ND EMS Stakeholders Meetings as a 911 coordinator. There would be no cost to the county except for Ms. Beck's time. Motion made by Gary Nilsson and seconded by Hugh Ralston to allow Ms. Beck to participate in the ND EMS Stakeholders meetings. All voting in favor; motion carried.

Andy Adamson and Hetty Walker reported on the meeting they attended in East Grand Forks on September 29, 2010. The organizers of the Red River Downstream Impact Group are preparing a Joint Powers Agreement to be sent to all cities and counties in Minnesota and North Dakota who are, or would be, adversely affected by the proposed Fargo Moorhead diversion channel and who are otherwise concerned with the impact of downstream flooding.

The Commission discussed the letter Corene Vaughn received from the Office of the State Tax Commissioner, informing them that the State Board of Equalization approved the Commission assessment recommendations on residential properties in Cavalier City.

Motion made by Gary Nilsson and seconded by Hugh Ralston to nominate Andy Adamson as the delegate to the NDACo Conference and Corene Vaughn as alternate delegate. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Andy Adamson to approve the August Financial Report as presented. All voting in favor; motion carried.

Commission discussed the ditch cleaning variance that was requested by Russell Edgar. Troy Kittelson, Highway Supervisor, was unable to be present and was contacted by phone. Troy suggested that the 18" culvert that is located in the right of way be replaced with a 30" culvert. Per Pembina County Culvert Policy the county will cost share the culverts and installation. Troy Kittelson will contact Mr. Edgar.

Budget Hearing was held at 11:00 AM.
Also present were Luann Kemp and Tina Brevik.

Commission discussed the proposed salary increases. Motion made by Andy Adamson and seconded by Corene Vaughn to adopt the salary increases as presented, freeze salary increases through 2012, and make probationary increases optional. Roll call vote: Gary Nilsson – yes; Corene Vaughn – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. All voting in favor; motion carried.

Commissioner Nilsson addressed the changes that are proposed for retirement. Retirement is proposed to increase 2% per year for the next 4 years beginning in 2012. Motion made by Gary Nilsson to make any future increases regarding retirement negotiable. Motion seconded by Andy Adamson. Roll call vote: Gary Nilsson – yes; Corene Vaughn – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. All voting in favor; Motion carried.

Motion made by Gary Nilsson and seconded by Hugh Ralston to make any future increases in health insurance costs negotiable. Roll call vote: Gary Nilsson – yes; Corene Vaughn – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. All voting in favor; motion carried.

Valuations and projected mill levies were discussed. Motion made by Corene Vaughn and seconded by Hugh Ralston to approve the 2011 budget as presented. Roll call vote: Gary Nilsson - yes; Corene Vaughn - yes; Andy Adamson - no; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Andy Adamson reported that the ribbon cutting ceremony for the Drayton Bridge will be on October 29, 2010.

Gregg Webster and Lois Coggon, Aflac representatives, met with the Commission. Mr. Webster presented updates on the programs offered by Aflac as well as changes that will be occurring when the new Health Care Reform goes into effect. Mr. Webster will keep the Commission updated to legislative changes as they occur.

Discussion was had concerning office space needed for the Emergency Management Department.

Commission discussed the “Vote by Mail” election process. This will be discussed again prior to the 2012 Election.

No further business; meeting adjourned.

/s/ Hetty Walker, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer