

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 6, 2019

8:30 AM

Board of Pembina County Commissioners met at 8:30 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order. No additions to the agenda.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the July 16, 2019 minutes as presented. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve the July 31, 2019 and August 1, 2019 Special meeting minutes as presented. All voting in favor; motion carried.

Request for a Pembina County Liquor and Beer license received from John Aasand of the Extra End to sell beer and liquor at a special event located at 15018 79th St NE, St Thomas, ND. Board discussed prorating the licenses for 4 months, bringing the cost of the beer license to \$16.68 and the liquor license to \$66.68. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the prorated amount for the beer and liquor license, pending receipt of the Township Board Consent form. All voting in favor; motion carried.

Request received from Chizzy's to transfer his liquor license to the Leroy Hall on Saturday, August 10, 2019 from 5:00PM to 1:00AM. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the transfer. All voting in favor; motion carried.

County Quit Claim Deed and Corrective repurchaser deed will be addressed at the August 20, 2019 meeting.

Auditor provided the Commission with an update regarding the transition of the North Dakota Fire and Tornado Fund (NDFT) administration from the North Dakota Insurance Department (NDID) to the North Dakota Insurance Reserve Fund (NDIRF). The NDIRF did not change the coverage or rate structure for the current policy period (2019-2020). There will be a survey in the future which will help the NDIRF make some mutually beneficial coverage and service changes for

the 2020-2021 renewal period. The NDIRF does intend to incorporate local insurance agents into the distribution of NDFT policies to political subdivisions for the 2020-2021 policy period.

Construction engineering interview committee, for Project BRC-3428(056), presented their recommendation to the Commission. Motion made by Nick Rutherford and seconded by Hugh Ralston to award the contract to Kadramas, Lee & Jackson. Roll call vote: Jim Benjaminson – yes; Nick Rutherford – yes; Hugh Ralston - yes. Motion carried.

Commission reviewed the July payroll and claims. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

Kelly Cluchie, Maintenance, presented a bid of \$22,600.00 for a 2011 John Deere 1026R tractor with a 54" snowblower, drop on cab with a rear wiper kit, mid mount auto connect 60" mower deck, engine coolant heater, beacon light and a 55 Amp alternator. Commission requested Kelly research the price of a new tractor versus a used tractor.

Tanya Wieler, Human Resource Director, discussed the Public Health Director opening and the applications received for the Veteran's Service Officer/Human Resource position. Commission requested Tanya place an ad for the Public Health Director position and post the position on the Pembina County and NDACo websites. Tanya reviewed the applications received for the Veteran's Service Officer/Human Resource position. Due to the small pool of candidates, the Commission requested Tanya run the ad for two additional weeks in the local paper, expand the search to include the Grand Forks and Fargo areas and post to the Pembina County, NDACo and Job Service websites.

Commission reviewed the proposed 2020 budgets. Discussion followed on the mill levy increase for County General. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the preliminary budget as presented and they will review again prior to the final budget. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Motion made by Nick Rutherford and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:15 AM.