

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 2, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order.

Motion made by Nick Rutherford and seconded by Hetty Walker to approve the July 19, 2016 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda, consisting of claims and the July payroll, as presented. All voting in favor; motion carried.

Jill Denault, Social Service Director, presented quotes for replacement of the furnace and central air conditioner in the Social Service building. Bids received for materials and labor are:

Jenson A/C and Heating - \$8,100.00

Humble's Heating, A/C & Appliance - \$8,950.00

Motion made by Hugh Ralston and seconded by Gary Nilsson to award the contract to Jenson A/C and Heating. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Water Board met with the Commission to discuss the Canadian Dike lawsuit. Rob Fleming, Water Board Attorney, and Neil Fleming, Attorney for the Canadian Dike lawsuit, also present. Vice-Chairman Thacker turned the floor over to Neil Fleming. Neil updated the Commission on the status of the appeal for the Canadian Dike lawsuit. Discussion followed on the Tongue River Watershed Planning activities.

Tom Cummings met with the Commission regarding his attendance as a Board member of the Pembina County Housing Authority. Ryan Bialas, Pembina County State's Attorney, also present. Ryan met with the Pembina County Housing Authority Board to inform them that the Pembina County Commission appointed Mr. Cummings to the Board and he will be attending all future meetings as a Board member.

Liz Beck, 911/IT/GIS Coordinator, discussed the Pembina County webpage and offered information related to the advantages of social media. Tanya Wieler, Human Resource Director, also present. The Sheriff's department, Emergency Management, State's Attorney office, and Veteran's Service office currently have their own Facebook page. Liz proposed a Facebook page for each department that is interested in participating. Tanya informed the Commission that a Social Media Policy should be adopted by the County prior to implementation of a county wide Facebook page.

Devin Johnson, Highway Superintendent, presented progressive estimates for work completed on CNOB-CNOC-3411(060), the County Road 12 project. Motion made by Gary Nilsson and seconded by Hetty Walker to authorize the Chairman to sign the paperwork as presented. All voting in favor; motion carried.

Ryan Bialas and Tanya Wieler visited with the Commission regarding a Social Media Policy. Ryan expressed legal liability concerns with a county wide Facebook page. Commission requested Tanya develop a Social Media Policy and tabled a decision until a policy has been developed and adopted.

Sheriff Terry Meidinger, reported on a request from Border Patrol to construct a shed or park a trailer at the Pembina County rifle range. Commission feels it is in the best interest of the County to allow only County employees to use the range.

Terry informed the Commission he will need to hire an individual to cover the shift of an employee while out on medical leave. Commission requested Terry hire a temporary individual to fill the position.

Terry is considering hiring two additional Correctional Officers, who will be cross trained as dispatchers. This will allow flexibility with scheduling while others are out on medical leave, vacation, or at required trainings. Due to the ND Department of Corrections requirements and other court ordered directives it would be beneficial to have 24 hour coverage with Correctional Officers. Commission suggested Terry add the positions to his 2017 proposed budget.

Terry updated the Commission on the hire of Trent Adams as Pembina/Walsh County Truck Regulatory. Trent will begin his duties on August 15th.

Motion made by Gary Nilsson and seconded by Nick Rutherford to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 12:15 PM.