

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 21, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Chairman Benjaminson called the meeting to order.

Jill Denault, Social Service Director, reviewed bids to replace the 2006 Ford Taurus SE and 2008 Dodge Avenger. With the implementation of SB 2206, where the State implemented a pilot program to fund Social Services, the maximum carryover at the end of 2017 was \$100,000.00. The year- end balance for 2017 was \$140,100.40, of which \$40,100.40 was to be transferred to County General. Jill is expecting a carryover for 2018 as well, and would like to purchase the vehicles with the carryover funds. The following bids were received:

Soeby Motors – 2018 Explorer XLT - \$33,669.00

2018 Ford Taurus - \$ 21,850.00

Birchwood Motors – 2018 Chevrolet Malibu - \$21,862.00

2018 Chevrolet Equinox - \$ 25,247.00

2018 Chevrolet Traverse - \$34,957.00

Motion made by Nick Rutherford and seconded by Laverne Doyle to allow Jill to purchase one sedan and one SUV. Discussion followed on the different vehicle options. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Hugh Ralston to approve the August 7, 2018 minutes as presented. All voting in favor; motion carried.

The NDDOT Construction and Maintenance Agreement for Project BRO-0034(033), the structure located 5 miles east and 1 mile north of Cavalier was reviewed. Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Pembina County Housing Authority minutes of June 7, 2018 were reviewed.

Motion made by Nick Rutherford and seconded by Hugh Ralston to authorize the Chairman to sign the Request for a Duplicate Warrant received from NASW Heartland, National Association of Social Workers. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Nick Rutherford to transfer \$40,100.40, the December ending balance over \$100,000.00, from the Social Service Fund to County General. All voting in favor; motion carried.

Auditor updated the Commission on the Primary Election recount for the Office of Secretary of State. Roland Riemers, Libertarian candidate for the office, requested a recount. The recount must be completed by August 29, 2018, prior to the General Election filing deadlines. The recount is scheduled for 9:00 AM, Monday, August 27, 2018, in the Commissioners Meeting Room of the Courthouse. Costs of the recount will be reimbursed by the Secretary of State's Office.

Auditor received notice from Charles Olson that he is unable to serve on the Pembina County Job Development Board. Motion made by Laverne Doyle and seconded by Hetty Walker to appoint Nick Rutherford to the JDA Board. Discussion followed. All voting in favor; motion carried.

Pembina County Auditor, Linda Schlittenhard, informed the Commission of the 2018 NDIRN reimbursement of \$4,465.50, which will be used in the Document Preservation Fund. NDRIN refunds a portion of the fees back to the counties based on the number of documents recorded in 2017.

Commission reviewed the July financial statement and claims. Motion made by Hetty Walker and seconded by Laverne Doyle to approve the consent agenda as presented. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, presented the notice he received from Shawn Zepper, Sales Account Manager for BNSF. The County requested permission to install culvert extensions in the BNSF right-of-way along 89th St NE (County Road 3) in Glasston. Since the area is an Abandoned Right of Way where rail service has been discontinued and the tracks removed, BNSF feels it is best if they sell the property. Shawn included a standard sales application and an aerial of the area, requesting the County submit an application for the area they may be interested in purchasing. Commission requested Devin contact BNSF regarding purchase costs.

Jon Markusen, Kadramas, Lee & Jackson, presented the original stamped plans for the box culvert for the bridge located 2 miles west and 1 mile south of Hamilton on 95th St NE (BRO-0034(033)), which will be bid in October. Final plans for the paving project on County Road #1 are 99% complete. Jon proposed using an Ace fiber versus the Petromat on the proposed mill and

overlay project. Discussion followed on the structural strength and benefits of the Ace fiber. Costs are comparable to Petromat.

Devin presented quotes for the box culvert in Gardar Township. The following quotes were received:

Hancock Concrete: 28' pipe with sloped ends - \$37,266.00

26' pipe only - \$26,608.40

40' pipe with sloped ends - \$68,160.00

Lane Enterprises: 20 – 18' x 6'-9' galvanized plate arch extensions and 2 – 10' ends - \$23,177.00

No decision made at this time.

Curt Kirking, Red River Bean, updated the Commission on what has taken place since the structure burned on a section of the Burlington Northern Railroad. On July 10th a letter was received from Dakota Northern Railroad, who lease the line from Burlington Northern, stating they no longer perform major maintenance along that section of track. Shortly after receiving that letter the structure burned. Dakota Northern stated due to low revenue along that section of line they cannot justify the expense to repair the track. Curt began the process of seeing what could be done to repair that section of track. A public meeting was held on July 26th to determine if the section of track could be rebuilt and what it may cost to rebuild. Local business owners involved with the shipping of beans are willing to provide financial backing to rebuild the track, since the rail is the most economical alternative for shipping beans. The Public Service Commission had a certified Federal rail inspector complete an inspection of the line and a report will be released soon. Curt hopes repairs are completed for the line to be in use by October.

Commission discussed the next meeting date and budget hearing date. The next Commission meeting will be held Tuesday, September 11, 2018, due to the Labor Day holiday. The public budget hearing is scheduled for Tuesday, September 18, 2018 in the Commission Meeting Room of the Courthouse, beginning at 7:00PM.

Motion made by Hetty Walker and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:00 AM.