

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 1, 2019

8:30 AM

Board of Pembina County Commissioners met in Special Session, to review proposed 2020 budgets, at 8:30 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order.

Andrew Kirking, Emergency Manager, unable to attend. Andrew provided an explanation on the radio purchase included in his proposed budget. The radio requested would be a 50/50 grant between the county and the state. North Dakota is preparing to roll over all radios by 2022, which would make the radio in the Emergency Management pickup obsolete. The equipment would replace the current radio and also act as a repeater that would extend the range of other radios nearby. If the state does not approve the grant, Andrew will not purchase the radio in 2020.

Jeanna Kujava, Public Health Administrator/DON, discussed her concerns with the space within the public health department. Jeanna feels the open concept of the office is not conducive to the privacy required by their department. Options presented included adding walls to the existing space, relocating the office to another area within the county buildings or possibly purchasing a property near the Courthouse. Discussion followed on costs to relocate the office.

Jeanna presented a letter of resignation to the Commission. Jeanna has accepted a public health/home health position in Kittson County, MN. Jeanna is anticipating her final day in the office will be Tuesday, September 10, 2019. Jeanna thanked the Commission for believing in her and supporting her goals and aspirations for the Public Health department. Motion made by Laverne Doyle and seconded by Nick Rutherford to regretfully accept Jeanna's letter of resignation and thanked her for her 13 years of dedication to Pembina County residents. All voting in favor; motion carried. Commission wished her the best of luck on her new challenge.

Michelle Murray, Faith in Action, presented the 2019 Faith in Action monthly report through July 2019. Michelle gave a brief overview of the services, number

of individuals served, mileage, volunteer recruitment and training and coalition members. Faith in Action celebrated its 16<sup>th</sup> anniversary on July 21st. Michelle compared the fundraising efforts from 2018 to 2019, with the 2019 to date amount being only \$968.68 short of the total raised in 2018. Faith in Action still has 4 of their main fundraising events yet to be held in 2019.

Terry Meidinger, County Sheriff, discussed the Stonegarden Grant for 2020 and the County Law Enforcement budget.

Commission reviewed the remaining non-general budgets which include General Reserve, Highway, Township Road, Road & Bridge, County Library, Emergency, Extension, Veteran's Service, Senior Citizens, Ambulance, Weed, Red River Water Resource, Airport, Soil Conservation and Victim Witness.

Commission looked over the space on the upper level of the Law Enforcement Center to see if it could be utilized for Public Health. No action at this time.

Motion by Jim Benjaminson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:00AM.