

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 18, 2015

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order.

Motion made by Nick Rutherford and seconded by Gary Nilsson to approve the August 4, 2015 Commission minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of July 7, 2015 were reviewed.

Drainage permit request received from Ryan Bernhoft to clean the sediment from the ditch starting at the intersection of County Road 3 and County Road 12 going north for one mile on the west side of County 12 and east for ¼ mile on the north side of County 3 in the W ½ of Section 10 of Park Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from Bernhoft Farms to clean the sediment from the ditch on the north side of County Road 3 and replace the culvert in the approach ¼ mile east of Hensel in the S ½ of Section 7 of Lodema Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Hugh Ralston and seconded by Laverne Doyle to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from Bernhoft Farms to clean the sediment from the ditch starting one mile east of Highway 18 on the south side of County Road 3 for 1 mile east in the N ½ of Section 15 of Lodema Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Gary

Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Culvert request received from Bernhoft Farms, to replace an existing 24" culvert in the SW 1/4 of Section 7 of Lodema Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the culvert request as presented. All voting in favor; motion carried.

Request for a raffle permit received from Svold Community Hall Association. Motion made by Gary Nilsson and second by Laverne Doyle to approve the Svold Community Hall Association raffle permit request as presented. All voting in favor; motion carried.

Bid of \$751.00 received on property described as Lot C, Block 54, Replat of OT, City of Pembina, Parcel 33-2140020. The bid exceeds the appraisal amount that was set for the November 2014 sale of county property. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the sale of the county property as presented. All voting in favor; motion carried.

Pembina County Water Board cancelled their appointment.

Commission reviewed the July financial statement. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the consent agenda, consisting of claims and the July financial statement, as presented. All voting in favor; motion carried.

Don Kramer, Blue Cross Blue Shield representative, Margaret Mach, Service Representative, and Chris Kulesa, Manager, discussed health insurance options with the Commission. Ryan Bialas, LuAnn Kemp and Samantha Lahman also present. Discussion followed on several plan options. No action taken at this time.

Steve Crowston discussed concerns with construction on 131st Ave in Beaulieu Township. Troy Kittelson, Highway Superintendent, also present. Steve requested information on a 48" culvert which was installed in 2013. Troy will research and report back to Steve.

Tim Hartje, Pembina County Fair Board President, presented the 2016 proposed budget. Tim discussed 2015 fair events, proposed improvements on the fair grounds and buildings, and financials.

Commission recessed until 1:00PM.

Chairman Walker was unable to attend the afternoon session. Vice-Chairman, Laverne Doyle, called the meeting to order at 1:00PM.

Dawn Keeley, Red River Regional Council Executive Director, and Chuck Thacker, Pembina County JDA Chairman, presented the 2016 proposed budget for JDA. Dawn reviewed the 2014 Pembina County JDA Annual Report. Chuck presented the financials and proposed budget. Dawn is requesting the Commission consider a three mill levy for 2016.

Dawn also presented the 2016 funding request and Pembina County updates for Red River Regional Council. Dawn is requesting the Commission consider a one mill levy for the Regional Council for 2016.

Harold McConnell and Jeremy Seng, Cavalier Airport, and Leon Dubourt, Walhalla Airport, discussed the 2016 proposed airport levy. The parties are requesting the Commission reinstate the ½ mill they removed in 2015 for a total two mill levy. Discussion followed on maintenance costs and other expenses incurred by the airports.

Sally Kliniske, ND Aging Services, discussed services offered through Pembina County Meals & Transportation. Sally presented reports showing the number of individuals that have received Senior Meals through the organization, from January 2014 through June 2015. Sally also presented a report showing the number of individuals that have utilized the Public Transportation during the same period. Financial breakdowns were reviewed for both Senior Meals and Public Transportation.

Michelle Murray, Faith in Action, reviewed the 2015 Faith in Action report with the Commission. The report includes numbers for people served, miles traveled, coalition members, and volunteers. Michelle presented financials for 2014 and 2015 and the proposed 2016 budget.

Motion made by Gary Nilsson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 2:45PM.