

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 15, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commission Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Hugh Ralston and Hetty Walker. Absent: Nick Rutherford.

Vice-Chairperson Benjaminson called the meeting to order.

Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the August 1, 2017 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of July 11, 2017 were reviewed.

Commission discussed the North Dakota Risk MAP meeting and the Pembina County Memorial Hospital community health needs assessment results meeting they attend on Wednesday, August 9, 2017.

Commission reviewed the claims and July financial statement. Motion made by Laverne Doyle and seconded by Hetty Walker to approve the consent agenda as presented. All voting in favor; motion carried.

Water Board discussed the Water Board budget and Park River Joint Resource Board budget for 2018. Water Board Attorney, Rob Fleming, updated the Commission on the Canadian Dike lawsuit. Discussion followed on the progress of the Park River Joint Board.

Kay Braget, Clerk of Court/Recorder, presented a proposal to scan deeds and miscellaneous records that affect title, from 1867 – 2004, into digital imaging. Document preservation funds will be used to fund the project, which can be completed in three stages. Kay will be moving forward with Stage 1 of the project.

Culvert request received from Donald Kemp to extend a field approach in the SE ¼ of Section 24 of Carlisle Township. The application has been signed by two

township officers and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle to approve the request. Second by Hugh Ralston. All voting in favor; motion carried.

Drainage application received from Wayne Newell to clean the ditch west of his driveway and widen the area on the east side of his driveway along County Road #55 between Section 2 and 3 of Felson Township. The application has been approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Hetty Walker to approve the request. Second by Hugh Ralston. All voting in favor; motion carried.

Drainage application and culvert request received from Jeff Anderson to install a 36" culvert and lower the existing culvert to grade, along County Road #3 in the NE ¼ of Section 17 in Park Township. The culvert application was signed by two township officers and approved by the Water Board and Devin Johnson, Highway Superintendent. The drainage application was approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Laverne Doyle to authorize the Chairman to sign both applications as presented. Discussion followed. All voting in favor; motion carried.

Drainage applications received from Brent Nabben to clean the ditch to grade along County Road # 55, in the SW ¼ of Section 1 & the S ½ of Section 2 of St Joseph Township. The applications were signed by the landowner and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the applications as presented. All voting in favor; motion carried.

Drainage application received from Jim Longtin to clean the ditch to grade along County Road #1 in the NW ¼ of Section 10 of North Cavalier Township. The application was signed by the landowner and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Drainage application received from Jim Longtin to clean the ditch to grade along County Road #1 in the SW ¼ of Section 3 of Advance Township. The application was signed by the landowner and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Drainage application received from Jim Longtin to clean the ditch to grade along County Road #2 in the NW ¼ of Section 10 of North Cavalier Township. The application was signed by the landowner and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and

seconded by Hetty Walker to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Drainage application received from Jim Longtin to clean the ditch to grade along County Road #12 in the SE ¼ of Section 4 of Advance Township. The application was signed by the landowner and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Devin presented the Engineering contract with Kadramas, Lee & Jackson for the Streambank Restoration and Incidentals on Structure #34-102-07.0 on Pembina County Highway #9, southeast of Walhalla and Structure #34-109-05.0 on Pembina County Highway #12, .04 miles north of Leroy. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the contract as presented. All voting in favor; motion carried.

Greg Litz, Aflac Regional Director, reviewed the new Telemedicine from MeMD program Aflac has to offer. With MeMD telemedicine service, employees can connect to a board-certified, U. S.-licensed medical provider from almost any location, day and night, weekends and holidays, using their phone or computer. Employees do not have to hold an Aflac policy to participate in the program and the cost is \$25.00 per visit. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize Aflac to offer this program to the Pembina County employees during open enrollment this year. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:40 AM.