

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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August 21, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Corene Vaughn, Hugh Ralston, and Hetty Walker. Absent: Gary Nilsson.

Chairman Adamson called the meeting to order.

Motion made by Corene Vaughn and seconded by Hugh Ralston to approve the August 7, 2012 meeting minutes as presented. All voting in favor; motion carried.

Commissioner Vaughn reported that the Pembina Growing Leaders program will be held again this year. Commission agreed to allow county employees paid time to attend the meetings, however all offices must remain open.

Pembina County Housing Authority minutes were reviewed.

Raffle permit request received from Svold Community Hall. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit request as presented. All voting in favor; motion carried.

Pembina County Water Resource District claims were reviewed.

Motion made by Corene Vaughn and seconded by Hetty Walker to adopt the GASB 54 policy, omitting the minimum fund balance requirements. All voting in favor; motion carried.

Chairman Adamson discussed the enclosure that was placed on County property near the American Crystal Sugar plant during the lockout. American Crystal grounds manager is requesting the structure be removed. A letter will be compiled for approval at the next meeting.

Jill Pedersen, Emergency Management, presented the National Guard billing for the cities of Pembina, Walhalla and Drayton for the 2011 Flood Operations. The cities will be billed for the remaining 3% of the Mission.

Commission will move the November 6, 2012 meeting to October 30th, 2012 to allow for the General Election.

Commission was informed that the county received \$755.34, a 3½% discount on the Workforce Safety premium, for LMS training.

Jolene Halldorson, Domestic Violence, met with the Commission to discuss programs offered by DVAC and the statistics on the services offered. Ms. Halldorson thanked the Commission for their past support of the program and requested their continued support.

Gladys Kemnitz met to discuss the McArthur Cemetery. Gladys and Lyle Kemnitz have been doing maintenance on the cemetery for several years and are willing to continue. Brian Geffert will be contacted to level the ground and straighten the stones.

Commission discussed suggestions for contents of the new time capsule and what type of container should be purchased for the new time capsule. The contents of the old time capsule are temporarily placed on display at the Pembina County Historic Museum. A decision for a permanent location of the contents of the 1912 time capsule will be discussed at a later date.

Jeanne Chaput, Public Health Administrator, presented the 2013 budgets for County Nurse, Board of Health, Tobacco and the County Nurse Special Trust.

Board reviewed the July financial statement. Motion made by Hugh Ralston and seconded by Corene Vaughn to accept the consent agenda as presented. All voting in favor; motion carried.

Commission discussed the correspondence received from the Water Board regarding the installation of a culvert under County Road 3. Commission will meet with Troy Kittelson prior to notifying the Water Board of their decision.

Brian Erovick, Pembina County Sheriff, presented 2013 budgets for the Sheriff's Office, Correctional Center, Dispatch, County Law Enforcement and the Sheriff's Special Trust.

Liz Beck, GIS/911/IT Coordinator, presented the 2013 budget for 911. Ms. Beck also discussed the implementation of the "Next Generation 911" network. Motion made by Hugh Ralston and seconded by Hetty Walker to authorize the Chairman to sign the Joint Powers Agreement for Purchasing the Next Generation 9-1-1-Implementation. All voting in favor; motion carried. Ms. Beck updated the Commission on the statistics of the County website and requested a representative from the Regional Council to update their information on the website. Commissioners Adamson and Vaughn will make the request at the next Regional Council meeting.

Kay Braget, Clerk/Recorder, presented the 2013 budgets for the Clerk of Court/Recorder and Document Preservation.

Drainage permit received from R & J Olson to remove sediment from the ditch along County Road 3 from the SW ¼ of Section 6, east approximately ¼ mile to Drain 66, maintaining the slope. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Corene Vaughn to approve the transfer of \$75,000.00 from County General to the General Reserve. Roll call vote: Corene Vaughn – yes; Hugh Ralston – yes; Hetty Walker – yes; Andy Adamson – yes. All voting in favor; motion carried.

With no further business, Chairman Adamson declared the meeting adjourned.

Officer Fees: Clerk of Court - \$15,921.40
Recorder - \$ 4,855.90

Transfers: Social Service Levy to Social Service: \$53,000.00

August Payroll: \$266,144.99

Claims: Warrant #1047 – \$12,129.67; Warrants#80052-80222 - \$563,727.74

/s/ Andy Adamson, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer