

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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April 5, 2016

9:00 AM

Board of Pembina County Commissioners met in regular session at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Nick Rutherford, Hugh Ralston and Hetty Walker. Absent: Laverne Doyle

Vice-Chairperson Rutherford called the meeting to order.

Motion made by Hetty Walker and seconded by Gary Nilsson to approve the March 15, 2016 minutes as presented. All voting in favor; motion carried.

Linda Schlittenhard, Auditor/Treasurer, informed the Commission that the City of Pembina is interested in purchasing the following properties for \$1.00 each:

Parcel 33-0170000 - Lots 5-6, Block 7, OT, City of Pembina

Parcel 33-0430000 - Lots 14-16, Block 13. OT, City of Pembina

Parcel 33-0910000 - Lots 9-10, Block 18, OT, City of Pembina

Parcel 33-1220000 - Lot 16 & E ½ Lot 17, Block 23, OT, City of Pembina

Motion made by Gary Nilsson and seconded by Hetty Walker to accept the bid of \$1.00 per parcel from the City of Pembina for the sale of the above described properties Roll call vote: Gary Nilsson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Motion made by Hugh Ralston and seconded by Gary Nilsson to authorize the Vice-Chairman to sign the North Dakota Department of Transportation Construction Engineering Services Agreement between Pembina County and Kadramas, Lee & Jackson, for Federal Aid Project BRO-0034(031), the structure replacement 6 miles east and 2 miles north of Bathgate, as presented. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Gary Nilsson to authorize the Vice-Chairman to sign the County deeds, for the sale of County property in the City of Walhalla, as presented. All voting in favor; motion carried.

Pembina County Water Board minutes of March 8<sup>th</sup>, 11<sup>th</sup>, and 22<sup>nd</sup>, 2016 were reviewed.

Request for a gaming site authorization at Svold Community Hall, received from Kristie Dalsted. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the gaming site request with a letter of approval from the township. All voting in favor; motion carried.

Bids were received from the following to furnish Pembina County with an Excavator with bucket, with a trade in of a 2006 John Deere 200 clc excavator with bucket.

RDO – John Deere 210 G LC - \$140,286.00

RDO – John Deere 180 G LC - \$129,068.00

Butler Machinery – Cat 320 F L - \$141,819.00

Motion made by Hugh Ralston and seconded by Gary Nilsson to accept the bid of \$141,819.00 from Butler Machinery. Discussion followed. Roll call vote: Gary Nilsson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Jeanna Kujava, Public Health Administrator/Director of Nursing, reviewed handouts detailing the activities of the department during the first quarter of 2016, reflecting over 350 customers served during the first quarter of 2016. Jeanna also reviewed a pie chart showing time management of the programs offered through the department for 2015. Discussion was held on immunization billing changes that are being implemented through the Champs Nightingale Notes system. Jeanna requested the Commission consider hiring a temporary part-time (approximately 40 hours per month) Registered Nurse for her department to maintain the current goals of the department. Tanya Wieler, Human Resource Director, presented information on the cost of a new hire for the department. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the hire of a temporary individual for the Public Health Department. Discussion followed. Roll call vote: Gary Nilsson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried. Commission requested Jeanna research the billing options further and report her findings at a later meeting.

John Johannesson phoned to reschedule his appointment to the April 19, 2016 meeting.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda, consisting of claims and March payroll. All voting in favor; motion carried.

Tanya Wieler, Human Resource Director, reviewed the updated Grievance Policy with the Commission. Motion made by Gary Nilsson and seconded by Hetty Walker to adopt the policy as presented. All voting in favor; motion carried.

Commissioner Nilsson left the meeting at this time.

Kelly Brown, Kevin Brown, Rick Brown, Kim Schwartz, Cindy McColl Hughes, Mark DeMars, and Justin Krieg and Chad Wardner of American Crystal Sugar met to

discuss concerns with County Road #1. Mr. Wardner stated that County Road 1 is vital for transport of beets to the McArthur piler. The road is in such poor condition and extremely narrow - making it a safety issue. Local farmers are hauling beets to Bathgate or Hamilton, instead of McArthur, due to road conditions. The group is requesting the Commission consider a temporary fix of the road prior to the fall harvest. Discussion followed. Vice-Chair Rutherford requested a meeting be scheduled with Jon Markusen, Devin Johnson and the above individuals to discuss options.

Discussion was held on the sale of County property described as Lots 7 & 8, Block 4, Gardar Village, Parcel 11-3360000. Motion made by Gary Nilsson and seconded by Hetty Walker to sell the property to Tom Mullen for \$100.00. Discussion followed. Roll call vote: Gary Nilsson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Terry Meidinger, Pembina County Sheriff, reviewed the 8 bullet points of the proposed solution to the concerns between the Pembina County Sheriff's Department and Cavalier City Police Department with the Commission. Also present were Ryan Bialas, Pembina County State's Attorney, Ken Briese, Cavalier City Mayor, Katie Werner, Cavalier City Auditor, Mark Doyle, Allen Anderson, and Craig Vaughn, Cavalier City Councilmen, Rob Fleming, Cavalier City Attorney, Adam Ziegler, Cavalier City Chief of Police, Dan Garvens and Fred Marquardt, Pembina County Deputies, Liz Beck and Samantha Weeks, 911/ITD/ GIS Specialists, Andrew Kirking, Emergency Manager, Tanya Wieler, Human Resource Director, and Ron Storie. Motion made by Hugh Ralston and seconded by Hetty Walker to accept the solutions as presented. Discussion followed. Sheriff Meidinger and Mayor Briese reaffirmed that the main goal is to work together for the safety of all Pembina County citizens. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 11:48AM.