

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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April 2, 2013

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Hetty Walker, Laverne Doyle, Hugh Ralston and Gary Nilsson. Absent: Andy Adamson.

Chairman Nilsson called the meeting to order. Additions to the agenda include an agreement for engineering services contract with Kadramas, Lee and Jackson.

Commission received bids from the following to furnish chips for the 2014 working season:

Strata Corporation: \$6.00/ton with .18/ton mile hauling charge

Motion made by Hetty Walker and seconded by Hugh Ralston to accept the bid of Strata Corporation for chips for the 2014 work season. Delivery to be made after November 15, 2013 and before spring weight limits go on in 2014. Roll call vote: Laverne Doyle – yes; Hetty Walker – yes; Hugh Ralston – yes; Gary Nilsson – yes. Motion carried. Loeffler Concrete & Gravel bid was received after bids were opened.

Commission received bids from the following to furnish Pembina County with asphalt products for the 2013 work season:

Calumet Superior, LLC: \$2.78/gallon delivered

Flint Hills Resources: \$630/Ton delivered

Motion made by Hugh Ralston and seconded by Laverne Doyle to accept the bid of Calumet Superior, LLC and reject the bid of Flint Hills due to not meeting bidding requirements. Roll call vote: Laverne Doyle – yes; Hetty Walker – yes; Hugh Ralston – yes; Gary Nilsson – yes. Motion carried.

Board received bids for rental of road machinery. Motion made by Hugh Ralston and seconded by Hetty Walker to accept all bids that meet the bidding requirements as advertised. Hiring of contractors based on availability and price. All voting in favor; motion carried. Listing will be prepared for April 16, 2013 meeting.

Motion made by Laverne Doyle and seconded by Hetty Walker to authorize the Chairman to sign the North Dakota Department of Transportation Construction and Maintenance Agreement, right of way certification letter and utility certification letter, related to the construction of a bridge 3 miles east and 2 miles north of Hamilton, as presented. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Laverne Doyle to authorize the Chairman to sign the engineering services contract with Kadramas, Lee and Jackson. All voting in favor; motion carried.

Chairman Nilsson informed the Commission of the Emergency Declaration for spring flooding he signed on March 27, 2013. Motion made by Hetty Walker and seconded by Hetty Walker to approve the declaration. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Hugh Ralston to implement spring load limits effective April 8, 2013. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Laverne Doyle to authorize the Chairman to sign the Floodplain Permit request from the North Dakota Department of Transportation for a hot bituminous overlay project on I-29 south bound from the City of Drayton to the Canadian border. All voting in favor; motion carried.

Liz Beck, 911/IT/GIS Coordinator, informed the Commission that she signed a new 911 contract with Everbridge for a cost of \$4,250.00 annually. This includes a one year contract with a four year renewal option with the quoted price locked in.

Sarah Braaten, Red River Regional Council, updated the Commission on the proposed O'Hara Bridge riparian project. Stephenie Davis, Pembina County State's Attorney, unable to attend due to a scheduling conflict. Troy Kittelson, Highway Supervisor, also present. Ms. Braaten presented a vegetation plan for the riverbank. Discussion followed on the progress of the landowner contract, an easement that needs to be drafted and the new cost-share breakdown from the ND State Water Commission. Ms. Braaten spoke about bidding requirements and a projected start date for the proposed project.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the March 20, 2013 minutes as presented. All voting in favor; motion carried.

Pembina County Water Resource Board updated the Commission on the ad that was placed regarding snow/ice removal on drains. Water Board will be cleaning drains and will visit with Troy Kittelson, Highway Supervisor, regarding replacing the bridges in the drains with culverts. Robert Fleming, Water Board Attorney, spoke about the damaged bridge in Walhalla Township, the Canadian Dike lawsuit, and appointing a local representative to be on the joint task team for the Canadian Dike lawsuit with the State Water Commission and Red River Joint Water Board. Chairman Juhl gave updates on Renwick, a hearing for a new drain near Joliette, Drain 73, was held, voted on and passed, and a hearing for a new drain east of Bowesmont, Drain 78, is scheduled to be held later.

Commission was informed of the Northeast County Commission Association meeting which will be held at the armory in Devils Lake on April 9, 2013, starting at 5:00PM. Lance Yohe, Executive Director of the Red River Basin Commission, and Terry Traynor, NDACo Assistant Director, will be featured speakers.

Commission was informed that the Pembina River Basin Advisory Board meeting, which was scheduled for March 18, 2013, has been rescheduled to Thursday, April 4, 2013 at 10:30AM.

Motion made by Hetty Walker and seconded by Laverne Doyle to approve the consent agenda, including claims and March payroll, as presented. All voting in favor; motion carried.

Tanya Wieler, Human Resource Manager, presented options for filling the vacated Emergency Manager position. An ad will be placed on the Job Service website, in all county newspapers, on the NDACo website and on the Pembina County website, with an application deadline of April 15, 2013.

Stephenie Davis, State's Attorney, met with the Commission with updates on the proposed O'Hara Bridge riparian project landowner contract and easement contract, and the letter of demand being drafted related to the damaged bridge in Walhalla Township. Discussion followed.

No further business; meeting adjourned.