

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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April 21, 2015

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order. There were no additions to the agenda.

Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the April 7, 2015 minutes as presented. Commission was informed of a request, by Helen Volk-Schill, to make a correction to the minutes regarding the trailer used to store equipment. Commission chose to leave the minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of March 3, 2015 were reviewed.

Pembina County Water Board minutes of March 10th and March 31, 2015 were reviewed.

Terry Meidinger, Pembina County Sheriff, introduced Deputy Dan Garvens to the Commission. Dan has taken over the administrative duties for the department. Sheriff Meidinger informed the Commission that the 2015 Ford Explorer has come in and he will be picking up the 2015 Dodge Ram, purchased through Stonegarden Grant funds, in Bismarck next week. Terry asked if the Commission wanted to continue the Truck Regulatory contract with Walsh County. Commissioner Ralston suggested the Walsh County Commission be contacted for a teleconference to discuss the contract. Discussion followed on the fires that occurred in Pembina County, the Marketplace for Kids program that was held at the Cavalier School, and the offer to have an office at the new Border Patrol Station. Chairman Walker inquired about the speeding on County Highway 55.

Request for Gaming Site Authorization received from Bartlette Resler Post 62. They are requesting to have a gaming site at Chizzy's, Inc in Leroy, ND. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the request. All voting in favor; motion carried.

Wade Thompson, Kadramas, Lee & Jackson, presented the engineering contract for approval. Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the contract as presented. All voting in favor; motion approved.

Commissioner Rutherford requested to be excused to attend a meeting with the Water Board.

Board received bids from the following to furnish chips for the 2016 working season:

Strata Corporation: \$ 7.90 per ton – haul charge \$. 20 per ton mile

Motion made by Hugh Ralston and seconded by Gary Nilsson to accept the bid of Strata Corporation for chips for the 2016 work season. Delivery to be made after November 15, 2015 and before spring weight limits go on in 2016. Roll Call vote: Gary Nilsson – yes, Laverne Doyle – yes, Hugh Ralston - yes. Motion carried.

Board received bids from the following to furnish Pembina County with asphalt products for the 2015 work season:

Calumet Superior, LLC - \$2.75/gallon delivered

Motion made by Gary Nilsson and seconded by Laverne Doyle to accept the bid of Calumet Superior, LLC. Roll call vote: Gary Nilsson – yes, Laverne Doyle – yes, Hugh Ralston - yes. Motion carried.

Board received bids for rental of road machinery. Motion made by Hugh Ralston and seconded by Gary Nilsson to accept all bids that meet the bidding requirements as advertised. Hiring of contractors based on availability and price. All voting in favor; motion carried. Listing will be prepared for May 5, 2015 meeting.

Commission was notified that the 2014 North Dakota Insurance Reserve Fund conferment benefit of \$7,576.00 was received. These funds are deposited in the Insurance Reserve Fund to cover costs of insurance premiums and deductibles.

Commissioner Rutherford rejoined the meeting.

Samantha Lahman, NDSU Extension Agent, introduced Ron Wiederholt, Interim District Director. Mr. Wiederholt explained the hiring process for an Extension agent. Discussion followed on the needs of the County, determining if the Commission would like to change the requirements of the position. Ms. Lahman

explained the needs of the Pembina County Extension office. Discussion followed on the trailer used for Extension purposes. Motion made by Gary Nilsson and seconded by Laverne Doyle to advertise and refill the position held by Helen Volk-Schill. All voting in favor; motion carried.

Commission was informed of a phone call received from Wallace Saiger regarding his request for the installation of a culvert. Troy Kittelson, Highway Superintendent, will be asked to contact Mr. Saiger regarding the results of the hydraulic study that was performed.

Commission reviewed the March financial statement. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the consent agenda, consisting of claims and the March financial statement, as presented. Discussion followed. All voting in favor; motion carried.

Father Picotte, St. Brigid's Catholic Church, is requesting a Mass Burial Certificate to exhume and rebury gravesites from the defunct St. Bernard's cemetery, located west of Crystal, to St Patrick's Cemetery, as one mass grave and one grave marker. Mary Salwei, also present. Motion made by Nick Rutherford and seconded by Hugh Ralston to issue the mass burial certificate. All voting in favor; motion carried. Auditor will contact Tom Askew to request the appropriate paperwork. Commissioner Rutherford volunteered his assistance with the project.

Andrew Kirking, Emergency Manager, updated the Commission on the fire that occurred in Pembina County last week. Commission thanked Andrew for his work during the fire emergency. Andrew is working with Bruce Langerud, NE Region Fire Marshal, on an investigation of the fire.

Water Resource Board informed the Commission that a grand opening ceremony for the Renwick Dam project is in the planning stages. The Water Board will notify the Commission once the date has been set. Chairman Walker questioned if the Canadian Dike lawsuit will be finalized soon. The Commission will discuss continued support of the lawsuit at budget time.

Ryan Bialis, State's Attorney, discussed the fires that occurred in Pembina County and the need to have an individual designated to sign a burn ban proclamation. Motion made by Hugh Ralston and seconded by Laverne Doyle to grant the Emergency Manager the authority to sign a burn ban proclamation when required. All voting in favor; motion carried. Ryan discussed the need to hire an individual to fill the vacant Victim Witness position. Grants have been submitted to defray costs for the position. Motion made by Nick Rutherford and seconded by Gary Nilsson to authorize Ryan to hire a full time Victim Witness Advocate. All voting in favor; motion carried.

Richard Sandison teleconferenced to discuss the County property, in the City of Cavalier, that was destroyed by fire on Sunday. Mr. Sandison discussed purchasing the garage on the property. Commission informed Mr. Sandison that the property would have to be sold at the amount that was set for the Sale of County Property in November 2014. Discussion followed on the debris removal. Mr. Sandison will contact the Commission at a later date to discuss possible purchase of the property.

Motion made by Gary Nilsson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 12:20PM.