

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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April 17, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Hugh Ralston, Corene Vaughn, and Hetty Walker. Absent: Andy Adamson.

Vice-Chairman Nilsson called the meeting to order. Additions to the agenda include a report on the Red River Basin Commission retreat attended by Commissioner Walker, the EAP meeting set for Friday, April 20, 2012 and discussion on Measure #2.

Motion made by Hugh Ralston and seconded by Corene Vaughn to approve the minutes of the April 3, 2012 meeting as presented. All voting in favor; motion carried.

Commissioner Nilsson reported on the Domestic Violence meeting held April 10, 2012. David Hillman and Stacy Jenson will be the coordinators for the new Offenders Program offered by Domestic Violence.

Commission discussed the Fire Emergency and Burn Ban Proclamation signed April 10, 2012. The ban will remain in effect until additional moisture is received.

Pembina County Housing Authority minutes were reviewed.

Pembina County Fair Board minutes and February 2012 Financial Statement were reviewed.

Commission reviewed the BNSF Railway Company abandonment Exception.

Commission was informed that Commissioner Vaughn will be attending the Human Resource Conference, April 25-26, 2012, at the Ramkota Hotel in Bismarck.

Commissioner Vaughn discussed the Measure #2 articles that have been published in the Pembina New Era. Ms. Vaughn suggested similar articles be placed in the Cavalier Chronicle.

Barb Whelan informed the Commission of the letter of resignation received from Cameron Sillers. Discussion followed.

Liz Beck, IT/GIS/911 Coordinator, presented the Commission with a proposal that outlines the costs and procedures for the installation of additional security for the County buildings. Discussion followed. Motion made by Corene Vaughn and seconded by Hetty Walker to authorize the purchase of the equipment as presented. Roll call vote: Corene Vaughn – yes; Hugh Ralston – yes; Hetty Walker – yes; Gary Nilsson – yes. Motion carried. Ms. Beck updated the Commission on the Narrow Banding project and the Emergency Management tabletop exercise held Thursday, April 5, 2012.

Don Johnson came before the Commission with questions on the maintenance of the bike path west of Cavalier. Commission discussed forming a committee with representatives from Cavalier City, North Dakota State Parks and Pembina County to compile a maintenance agreement for the bike path.

Pembina County Water Resource District met with the Commission. Commissioner Walker commented on the Red River Basin Commission Retreat she attended April 3-4, 2012 and presented the Water Board with a handout from the conference. Ms. Walker informed them of water tours that the Red River Basin Commission is planning for 2012. Water Board discussed the meeting they attended in Walsh County April 3, 2012 and updated the Commission on the progress of the Renwick Rehabilitation project.

Larry McCollum, Crystal City Mayor, and Tim Timmerman, Crystal City Council Member, met with the Commission to discuss the current Law Enforcement contract between the city and Pembina County. Chief Deputy Jeff Osvold also present. Deputy Osvold informed the Commission that Sheriff Erovick is interested in reviewing all current Law Enforcement contracts. Discussion followed. Councilman Timmerman thanked the Commission for the work the Highway Department did in removing the old Dietrich garage.

Commission was informed that the Mud on the Road Policy is being researched by the State's Attorney office to clarify the verbiage.

Commission was notified that the 2011 North Dakota Insurance Reserve Fund conferment benefit of \$10,627.00 was received. These funds are deposited in the Insurance Reserve Fund to cover costs of insurance premiums and deductibles.

Motion made by Hugh Ralston and seconded by Hetty Walker to appoint Dawn Menzies, Deputy Auditor/Treasurer, as election inspector for the June 12, 2012 Primary Election. All voting in favor; motion carried.

Board discussed the rate of pay for the election workers for the June 12, 2012 Primary Election and November 6, 2012 General Election. One election board will be at the precinct in the Courthouse. Motion made by Hugh Ralston and seconded by Hetty Walker to set the rate of pay at \$10.00 per hour plus mileage for the election board workers. Roll call vote: Corene Vaughn – yes; Hugh Ralston – yes; Hetty Walker – yes; Gary Nilsson - yes. Motion carried.

Request for a raffle permit received from Cavalier Country Club. Motion made by Corene Vaughn and seconded by Hugh Ralston to approve the request. All voting in favor; motion carried.

Motion made by Corene Vaughn and seconded by Hugh Ralston to approve the consent agenda as presented. All voting in favor; motion carried.

Commissioner Vaughn reported on the pipeline meeting she attended. Montana Dakota Utilities, Keystone Pipeline, Enbridge Pipeline and Williston Basin Pipeline presented information on procedures for emergency situations and emphasized the importance of calling before doing any excavating or digging in your yard.

Vice-Chairman Nilsson adjourned the meeting.

Officer Fees: Clerk of Court - \$17,229.10

Transfers: Social Service Levy to Social Service - \$48,000.00

April Payroll: \$238,761.32

Claims: Warrant #1039-1040-\$40,343.56; Warrant # 79293-79467-\$327,678.58

/s/ Andy Adamson Jr., Chairman  
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard  
Pembina County Auditor/Treasurer