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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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Special Meeting

April 12, 2021

2:45 PM

Board of Pembina County Commissioners met at 2:45 PM in the Auditor's Office on the second floor of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle and Nick Rutherford. Available by telephone: Hugh Ralston and Hetty Walker. Others in attendance were Tanya Wieler and Revel Sapa, Human Resources.

Chairperson Doyle called the meeting to order at 2:45 pm.

The interview committee consisting of Tanya Wieler, Revel Sapa and Nick Rutherford conducted interviews earlier for the Clerk of Court/Recorder position. Two individuals were interviewed. Committee recommends appointing Missy Morden to fill the position upon Kay Braget's retirement. The interview committee's recommendation is to start Missy at a Step 5 on the Clerk of Court/Recorder pay scale.

Motion made by Jim Benjaminson and seconded by Hugh Ralston to appoint Missy Morden to the Clerk of Court/Recorder position with a starting salary of \$5,490.00/month. Discussion followed. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Discussion followed on filling the Deputy Clerk of Court/Recorder position. Human Resources will get advertising out as soon as possible.

Ms. Morden was asked to join the meeting to offer her the position and notify her of the starting salary. Ms. Morden accepted the position as offered and thanked the Commission for the opportunity to serve as Clerk of Court/Recorder.

Motion made by Nick Rutherford and seconded by Jim Benjaminson to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 3:00 PM.