

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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April 18, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Rutherford called the meeting to order.

Motion made by Hugh Ralston and seconded by Hetty Walker to approve the April 4, 2017 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of March 7, 2017 were reviewed.

Pembina County Fair Board minutes of March 22, 2017 were reviewed.

Commission was presented the Self-Help Guidelines for formal adoption. Motion made by Hetty Walker and seconded by Jim Benjaminson to authorize the Chairman to sign the guidelines as presented. All voting in favor; motion carried.

Commission was presented with a Geocache Placement permission form granting the Historic Preservation Commission to place and maintain a geocache container at the Cart Creek Bridge near Crystal, ND. Motion made by Hetty Walker and seconded by Laverne Doyle to authorize the Chairman to sign the permission form as presented. All voting in favor; motion carried.

Andrew Kirking, Emergency Manager, updated the Commission on issues that occurred throughout the County during spring flooding. Conditions are improving near Leroy, Neche and Pembina. Andrew discussed concerns he has with landowners opening drain tile outlets during high water periods. Andrew presented handouts from the Everbridge notification system showing flood warning and areal flood advisory warning areas. Andrew requested the Commission consider adopting a resolution prohibiting the opening of drain tile outlets in flood warning or advisory areas. Andrew will meet with the State's Attorney regarding the resolution.

Water Board updated the Commission on road and culvert damage that occurred during spring flooding. The dams are functioning fine. Discussion was held on the Canadian Dike issue, drain tile concerns and legislative updates.

Randall Emanuelson, Drayton Township, expressed concerns with receiving township annual meeting information via email. Auditor informed him that future annual meeting information and forms will be mailed to Township Clerks and Treasurers only.

Commission received bids from the following to furnish chips for the 2017 work season:

Strata Corporation: \$7/ton with .18/ton mile hauling charge

Motion made by Laverne Doyle and seconded by Jim Benjaminson to accept the bid of Strata Corporation for chips for the 2017 work season. Roll call vote: James Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

No asphalt bids were received for the 2017 work season.

Commission received bids for rental of road machinery. Motion made by Laverne Doyle and seconded by Hugh Ralston to accept all bids that meet the bidding requirements as advertised. Hiring of contractors based on availability and price. All voting in favor; motion carried. Listing will be prepared for May 2, 2017 meeting.

Culvert request received from Akra Township, to install a 24" culvert in the NE ¼ of Section 4 and a 30" culvert in the SW ¼ of Section 26 of Akra Township to replace damaged culverts. Request has been approved by two township supervisors, Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the request. All voting in favor; motion carried.

Drainage permit request received from Landis McDonald to clean leaves and dead grass out of the ditch along County Road #1 in Section 4 of Bathgate Township. Application was signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Jim Benjaminson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Culvert request received from Jeff Erlendson, to replace a 36" x 20' culvert with a 36" x 40' culvert in the NE ¼ of Section 10 of Park Township. Request has been approved by two township supervisors, Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the request, with the condition the

Pembina County Highway Department supervise/install the culvert to ensure the elevation is not changed. All voting in favor; motion carried.

Devin presented pictures of the damage to the back and side walls of the Leroy Bridge during the spring flooding. The bridge had a 94% sufficiency rating prior to the damage. Devin will contact the state to inspect the bridge before repairing.

Devin informed the Commission the Sheriff's Department transferred the 2009 Dodge to the Highway Department and the Highway Department transferred the 2002 Chevy to Maintenance.

Sheriff Terry Meidinger discussed the acquisition of the armored rescue vehicle he received permission to obtain at the April 4, 2017 meeting. Terry contacted the organization to see where the vehicle is located and was informed it would cost approximately \$4,500.00 to ship the vehicle to Bismarck. Commission suggested Terry check with the National Guard to see if they would transport the vehicle and the cost to do so.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the consent agenda, consisting of claims, as presented. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:30AM.