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BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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March 5, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Vice-Chairperson Otto called the meeting to order at 9:00 AM.

Roll call: Laverne Doyle, Blaine W. Papenfuss, Darin Otto. Available by telephone: Jim Benjaminson. Absent: Andrew Cull. A quorum was declared.

Also, in attendance are: Zelda Hartje, Melissa Morden, Clerk/Recorder, Rachel Ramsay, Public Health Director, and Terry Meidinger, Sheriff.

Motion made by Laverne Doyle and seconded by Blaine Papenfuss to approve the agenda with the following additions: gifting of sick leave and Release for a Homestead Statement dated 7/21/1938. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve the February 20, 2024 meeting minutes as presented. All voting in favor; motion carried.

Local permit request received from American Crystal Sugar. Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve the local permit as presented. All voting in favor; motion carried.

Request for a gaming site authorization, at Bonesy's Bar, received from Development Homes, Incorporated. Bartlette-Resler Post #62 is relinquishing the gaming site authorization for Bonesy's Bar as of March 31, 2024. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the gaming site request as presented. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Blaine Papenfuss – no; Darin Otto – yes. Motion carried.

Auditor presented a quote from Rick Trontvet Consulting to complete a compensation study for Pembina County. Motion made by Blaine Papenfuss and seconded by Laverne Doyle to authorize the Auditor to sign the quote as presented. Roll call vote: Jim Benjaminson – yes; Laverne Doyle -yes; Blaine Papenfuss – yes; Darin Otto – yes. Motion carried.

Auditor presented a release for property described as Lots 13-15, Block 1, Comstock's and White's Addition to the City of Bathgate. A Homestead Statement, Old Age Assistance Act, dated July 21, 1938 was executed by the Executive Director of the Public Welfare Board of North Dakota for Old Age Assistance and filed for record on July 25, 1938 in the office of the County Recorder. No records were located to determine if the statement had been fully satisfied. Pembina County has no interest in this property and accepts the determination the statement is fully satisfied. Motion made by Laverne Doyle and seconded by Blaine Papenfuss to authorize the Vice-Chairperson to sign the Release as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve Denise Dame's request to donate 160 hours of sick leave to Lisa Wieler. All voting in favor; motion carried.

Lisa Keney, Tax Director, present for abatement hearing. The application is for abatement on property described as the W 25' of Lot 8, All Lot 9 and the E 1/2 of Lot 10 & Pt of Vacated Alley & Oak St, Block 63, Mager's 1st Add, City of Walhalla; Parcel 35-2590020. The request is for a refund, in the amount of \$472.50, of the 2023 taxes based on the change in the requirements for Homestead Credit. The abatement request was approved by Walhalla City on February 5, 2024. Motion made by Laverne Doyle and seconded by Blaine Papenfuss to approve the abatement request as presented. All voting in favor; motion carried.

Kelly presented the breakdown on the quote from Midwest Investigation & Security, Inc. for the installation of ICT Controlled Access doors. The quote for the Courthouse is \$7,932.34 and the quote for the Law Enforcement Center is \$16,238.79. Motion made by Blaine Papenfuss to complete the work on the Courthouse this year. Second by Laverne Doyle. Discussion followed. Blaine made a motion to amend his original motion and complete the work on both buildings this year, utilizing the LATCF funding. Seconded by Laverne Doyle. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes, Blaine Papenfuss – yes, Darin Otto – no. Motion carried.

Commission reviewed the February payroll and claims. Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve the consent agenda as presented. All voting in favor; motion carried.

Commission discussed the Auditor/Treasurer position. Motion made by Blaine Papenfuss to advertise for the Auditor/Treasurer position. Second by Laverne Doyle. Discussion followed. Blaine amended his original motion to wait until a full board is available to discuss advertising for the Auditor/Treasurer position. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Blaine Papenfuss to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:09 AM.